



**The Lorain County
Business Advisory Council (LCBAC)
Plan and Bylaws**

Article I Name

The name of this council shall be the Lorain County Business Advisory Council. The members are representatives from the following school districts:

- Amherst Exempted Village Schools
- Avon Local Schools
- Avon Lake City Schools
- Clearview Local Schools
- Columbia Local Schools
- Educational Service Center of Lorain County
- Elyria City Schools
- Firelands Local Schools
- Keystone Local Schools
- Lorain County JVS
- Midview Local Schools
- North Ridgeville City Schools
- Oberlin City Schools
- Sheffield/Sheffield Lake City Schools
- Wellington Exempted Village Schools

Article II Mission Statement (ORC 3313.84)

The mission of the Lorain County Business Advisory Council (LCBAC) is to foster cooperation among our member schools, businesses, and the communities they serve. This work ensures that the work of education aligns with the needs of businesses.

Article III Role and Goals of the LCBAC (ORC 3313.84)

The role of the LCBAC is:

To *advise* local school districts on changes in the economy and job market and the area in which future jobs are most likely available;

To *advocate* for the employment skills most critical to business and industry and the development of curriculum to teach these skills;

To *aid* and *support* local school districts by offering suggestions for developing a working relationship among businesses, labor organizations, and educators.

The Goals of the LCBAC for 2018-19 are:

- 1) Provide opportunities for area educators, businesses and community leaders to network, share ideas, and discuss common issues and concerns.
- 2) Build relationships with corporate and business leaders, government officials and other key constituents.
- 3) Foster dynamic and ongoing communications about activities, projects, educational programs as well as other educational opportunities for teachers and students.

Article IV Member Appointment and Terms of Service

Membership will be comprised of members listed in Article I. Membership will include the following:

- 1 Representative from ESCLC
- 1 Representative from each member district
- At least 13 members from local or regional businesses and industries and/or institutions of higher education
- Additional at-large members may be added at the discretion of the LCBAC

The LCBAC shall avoid potential conflicts of interest when appointing LCBAC members. The LCBAC has the right to remove members due to potential conflicts of interest, lack of attendance/participation, lack of cooperative spirit, or any other reason as determined by the LCBAC with a majority vote. If a member misses three consecutive meetings, the LCBAC may remove their membership.

Article V Appointment & Responsibility of Officers

The following officers: Chairperson, Vice-Chairperson, and Secretary shall be appointed by the ESCLC Superintendent at the annual LCBAC Business Meeting. Officers shall be appointed from active Board members and will be appointed for two-year terms. The responsibilities of each officer are as follows:

- Chairperson:
 - Provide leadership to ensure the council functions properly
 - Promote full participation during the meetings

- Ensure that all relevant matters are discussed and that effective decisions are made and implemented
- Lead and facilitate each meeting
- Collaborate with the ESCLC Superintendent to prepare an agenda for each meeting
- Vice Chairperson:
 - Assume the responsibilities of the Chairperson in his/her absence
- Secretary:
 - Take notes at each meeting
 - Ensure meetings are effectively organized and minuted
 - Provide communication and correspondence regarding LCBAC matters
 - Collaborate with Chairperson to ensure LCBAC complies with all aspects of Ohio's Sunshine Laws.
 - Forward approved minutes to the LCBAC contact of each member district.

Article VI Meeting Schedule and Minutes

The LCBAC will meet quarterly as required by law. The first meeting will take place October 23rd at 8:00 a.m. Future meetings will take place in January, March, and May. The times of those meetings will be determined at the October meeting. Meeting minutes are sent to all member districts and also posted on the ESC of Lorain County's website: www.esclc.org

Article VII Sunshine Laws

The LCBAC will comply with Ohio's public records and open meetings laws, collectively known as the "Sunshine Laws" as required by law.

Article IX Amendment of Bylaws

Bylaws of the LCBAC may be amended at any official LCBAC meeting by a majority vote of LCBAC members present at the meeting.

Article X Limitations

The LCBAC shall not pursue any policy prejudicial to or inconsistent with the policy and purpose of the schools, nor shall it contract any indebtedness for which the school is liable.

No action or resolution of the LCBAC or its members shall be binding upon, or purport to express the position of, any of the school districts represented.