

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: March 18, 2014

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, March 18, 2014. The meeting was called to order by Mr. Sero at 4:00 P.M.

Roll Call: Maldonado-yes; Sero-yes; Tyler-yes.
Absent: Kalina and Von Gunten
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBERS REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS - 14-15

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held February 18, 2014.
- b. Financial Report and Condition of Funds for February 2014, as reviewed and read.
- c. Payment of February bills as described in the computer printout sheets.
- d. Investments as reviewed and read.

Judy Maldonado moved, seconded by Darrel Tyler that the foregoing recommendations be approved.

Roll Call: Maldonado-yes; Sero-yes; Tyler-yes.
Absent: Kalina and Von Gunten
Motion Carried

SUPERINTENDENT'S REPORT

First Reading of Board Policies (new and revised):

New Policy 1619.01	Privacy Protections of Self-Funded Group Health Plans
New Policy 6800	System of Accounting
Revised Bylaw 0166	Executive Session
Revised Policy 1422	Nondiscrimination and Equal Employment Opportunity
Revised Policy 1623	Section 504/ADA Prohibition Against Disability Discrimination In Employment
Revised Policy 2260	Nondiscrimination and Access to Equal Educational Opportunity
Revised Policy 2260.01	Section 504/ADA Prohibition Against Discrimination Based On Disability
Revised Policy 3122	Nondiscrimination and Equal Employment Opportunity
Revised Policy 3123	Section 504/ADA Prohibition Against Disability Discrimination In Employment
Revised Policy 3419.01	Privacy Protection of Self-Funded Group Health Plans
Revised Policy 4122	Nondiscrimination and Equal Employment Opportunity
Revised Policy 4123	Section 504/ADA Prohibition Against Disability Discrimination In Employment
Revised Policy 4419.01	Privacy Protections of Self-Funded Group Health Plans
Revised Policy 8210	School Calendar

SUPERINTENDENT'S RECOMMENDATIONS

1. GENERAL: 14-16

- a. To approve a contract with the Lorain County Health Department to provide facilitation of "Weeding the Garden" which includes (4) hours of planning and prep and (1) hour of facilitation at a cost of \$300.
- b. To approve the service agreement with Bellevue City School District to provide a Speech/Language Pathologist for the remainder of the 2013-2014

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school year. Bellevue City Schools agree to pay all costs associated with the Speech/Language Pathologist.

- c. To approve the service agreement with Vermilion Local School District to provide two part-time Speech/Language Pathologists for the remainder of the 2013-2014 school year. Vermilion Local Schools agree to pay all costs associated with the Speech/Language Pathologists.
- d. To amend resolution 13-44(u), to increase the maximum from 110 to 170 days for the Curriculum Director assigned to Wellington Exempted Village Schools.
- e. To approve the Lorain County Early Learning Center 2014-2015 school calendar.

Judy Maldonado moved, seconded by Darrel Tyler that the foregoing recommendations be approved.

Roll Call: Maldonado=yes; Sero=yes; Tyler=yes.

Absent: Kalina and Von Gunten

Motion Carried

2. PERSONNEL: 14-17

- a. To authorize the Treasurer to send salary notices to all appropriate administrative personnel for the 2014-2015 school year.
- b. To reemploy board employees in the positions indicated, for the contract period stipulated, as per the approved salary schedule, effective with the employees 2014-2015 contract year. All contracts are contingent upon school districts contracting with the Educational Service Center for services.

Two-Year Contracts	July 1, 2014 through June 30, 2016		
Nancy Osko	Early Literacy Consultant	Step 20	12 months

One-Year Contracts	August 1, 2014 through July 31, 2015		
Darren Conley	PBIS Consultant	Step 13	12 months
Jennifer Fazio	Preschool Supervisor (Avon Lake)	*4 days/wk 2 full & 2 (5 hr.) days	10 months
Michael Gillam	Supv Bldg/Grounds/On-Line Learning (Amherst)		125 days
Jackie Plantner	Coordinator Early Learning	Step 12	12 months
Sarah Roth	Supervisor Curr/Instruc (Wellington)		10 months

Two-Year Contracts	August 1, 2014 through July 31, 2016		
Gary Friedt	Dir of Pupil Srv/Spec.Ed. (Sheffield)		225 days
Jessica Imbrogno	Transition Coordinator	Step 1	10 months
Jamie Krajewski	Trans Coord/Project Search	Step 5	10 months
Judy Reinke	Supervisor Early Childhood	Step 20	10 months

Three-Year Contracts	August 1, 2014 through July 31, 2017		
Barbara Conrad	Regional Speech/Pathology Superv	Step 16	10 months
Moirra Erwine	Director Professional Develop/Curr		12 months
Carol Lepi	Regional Educational Audiologist	Step 12	daily/not to exceed 127 days
Tracy Lichtenfels	Director SST Region 2		12 months
Daniel Murdock	Dir.Pupil Services/Sp.Ed. (Avon Lake)		230 days

- c. To employ **Jim Hartline**, as a Homeless Liaison, effective August 1, 2014 thru July 31, 2015 on an as needed basis not to exceed 160 hours. To be paid an hourly rate of \$50 by submission of timesheets, paid out of the Homeless Grant fund (572).
- d. To employ **Mary Anne Pfrogner**, as a Speech and Language Pathologist, effective March 3, 2014 thru June 30, 2014 on an as needed basis not to exceed 20 hours per week for Vermilion Local Schools. To be paid at an hourly rate of \$45 by submission of timesheets. All costs to be paid by Vermilion Local Schools.
- e. To employ **Karen L. Middleswarth**, as a Speech and Language Pathologist, effective March 3, 2014 thru June 30, 2014 on an as needed basis not to exceed 20 hours per week for Vermilion Local Schools. To be paid at an hourly rate of \$45 by submission of timesheets. All costs to be paid by Vermilion Local Schools.

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- f. To employ **Nancy Anderson**, as a Speech and Language Pathologist, effective February 24, 2014 thru June 30, 2014 on an as needed basis not to exceed 24 hours per week for Bellevue City Schools. To be paid at an hourly rate of \$45 by submission of timesheets. All costs to be paid by Bellevue City Schools.
- g. To employ **Ann Klejka**, as a part-time Educational Aide at the Early Learning Center, not to exceed 17.5 hours per week, at Step 0, effective March 3, 2014 thru June 4, 2014, to be paid by submission of timesheets.
- h. To employ **Misty Tyree**, as a part-time Educational Aide at the Early Learning Center, not to exceed 17.5 hours per week, at Step 0, effective March 3, 2014 thru June 4, 2014, to be paid by submission of timesheets.
- i. To employ **Heaven Cagle**, as a substitute teacher for Project SEARCH, at the regular substitute rate of \$100 per day/\$50 per half day, to be paid by submission of timesheets for the 2013-2014 school year.
- j. To approve a leave of absence through the Family Medical Leave Act for **Judith Page**, effective March 11 - April 22, 2014 to care for her spouse. All accrued sick and personal leave will be utilized before an unpaid leave of absence.
- k. To approve a supplemental contract for **Kelly Lockhart**, part-time Psychologist at Avon Lake, for an additional 11 days, effective February 24, 2014 thru June 30, 2014. To be paid at her current daily rate by submission of timesheets. All costs to be paid by Avon Lake City Schools.
- l. To approve out of state travel for **Darren Conley**, **Kari Foreman**, **Jennifer Heim** and **Tracy Lichtenfels**, to attend the 2014 Council for Exceptional Children Convention and Expo in Philadelphia, PA on April 9 - 12, 2014 at an estimated cost of \$3,154 per person, to be paid out of SST funds (516-9078).
- m. To accept the resignation/retirement of **Debra Greszler**, Early Childhood Special Needs Teacher, Early Learning Center, effective July 1, 2014.
- n. To accept the resignation of **Jim Hartline**, Projects Coordinator, effective July 31, 2014.
- o. To accept the resignation of **Kevin Huff**, part-time Academy Aide, effective March 17, 2014.
- p. To accept the resignation/retirement of **Susan Petz**, Supervisor Special Education - Firelands Local Schools, effective July 31, 2014.
- q. To amend resolution 13-45(h), to issue **Jackie Stillwagon** a two year contract pursuant to ORC3319.081.
- r. To amend resolution 13-45(j), the number of days not to exceed 170 days for **Sarah Roth**.
- s. To approve modifications and revisions made to job descriptions during the 2013-2014 employment year.

Judy Maldonado moved, seconded by Darrel Tyler that the foregoing recommendations be approved.

Roll Call: Maldonado=yes; Sero=yes; Tyler=yes.

Absent: Kalina and Von Gunten

Motion Carried

3. LERC BOARD OF DIRECTORS: 14-18

- a. To approve the minutes for the meeting of January 13, 2014.

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- b. To approve the Fiscal Reports for the following consortium programs (January 2014): Insurance Life Insurance
- c. To approve the proposed bylaws and agreements as presented.
- d. To approve terminating the contract with Commerce Benefits Group, effective July 1, 2014.

Darrel Tyler moved, seconded by Judy Maldonado that the foregoing recommendations be approved.

Roll Call: Maldonado-yes; Sero-yes; Tyler-yes.

Absent: Kalina and Von Gunten

Motion Carried

NEW BUSINESS

None.

ADJOURNMENT - 14-19

Judy Maldonado moved, seconded by Darrel Tyler that the meeting be adjourned at 4:50 P.M.

Roll Call: Maldonado-yes; Sero-yes; Tyler-yes.

Absent: Kalina and Von Gunten

Motion Carried

 President

 Treasurer