

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: April 23, 2013

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, April 23, 2013. The meeting was called to order by Mr. Kalina at 4:30 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Tyler-yes; Von Gunten-yes
Absent: Sero
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBERS REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures, investments and savings from plowing/salting this year.

TREASURER'S RECOMMENDATIONS - 13-22

1. Recommendations to approve:

- a. The minutes of the March 19, 2013 Regular Meeting as written.
- b. The financial report and condition of funds for March 2013 as reviewed and read.
- c. Payment of March bills as described in the computer printout sheets.
- d. Investments as reviewed and read.

Darrel Tyler moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Tyler-yes; Von Gunten-yes
Motion Carried

SUPERINTENDENT'S REPORT

Mr. Ring introduced Moira Erwine, Senior Director of Professional Development. An update on ESC facilities followed and Mr. Ring covered state budget updates and employee compensation.

SUPERINTENDENT'S RECOMMENDATIONS1. THIRD GRADE READING GUARANTEE: 13-23

- a. To adopt the Educational Choice Expansion and Third Grade Reading Guarantee as follows:

WHEREAS Governor Kasich's biennial budget (HB 59) proposes two expansions to the Educational Choice Scholarship Program that significantly expand the number of publicly-funded vouchers for students to attend private or parochial schools; and

WHEREAS one of the programs provides a private or parochial school tuition voucher in an amount up to \$4,250 to any entering kindergarten student of a family with a household income less than 200 percent of the federal poverty level, to be used at the parent's choice of participating private schools; and

WHEREAS the following year, such vouchers would be expanded to include students in both kindergarten and first grade totaling \$25 million over the biennium; and

WHEREAS such vouchers would be granted without regard to the academic performance or quality of the public school that the student is assigned to attend; and

WHEREAS the second voucher expansion proposed by the Governor offers EdChoice vouchers to students enrolled in schools that fail to make adequate progress on the Third Grade Reading Guarantee for two successive years; and

WHEREAS funds for this Third Grade Reading Guarantee scholarship would be deducted from the resident district in the amount of \$4,250 per student for grades K-8 and \$5,000 for 9-12; and

WHEREAS the operation of the proposed programs would effectively take dollars from the already financially beleaguered local public school

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districts, resulting in fewer resources for the education of remaining students;

NOW THEREFORE BE IT, AND IT IS HEREBY, RESOLVED, that the Educational Service Center of Lorain County Governing Board does hereby express its opposition to these provisions in HB 59; and

BE IT FURTHER RESOLVED that the Educational Service Center of Lorain County Governing Board expresses its opposition to any legislation that seeks to transfer public dollars to support private education; and

BE IT FURTHER RESOLVED that the Treasurer be directed to spread this resolution upon the minutes of the Governing Board and that copies of the resolution be forwarded to the Governor and members of the Ohio General Assembly.

Darrel Tyler moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Kalina=yes; Maldonado=yes; Tyler=yes; Von Gunten=yes
 Motion Carried

2. GENERAL: 13-24

- a. To approve an agreement to provide one day of training to New London Local Schools, on April 3, 2013, at a cost of \$800. Training to include Math CCSS 101 for K-3 and ELACSS.
- b. To approve an agreement to provide one day of Social Studies Curriculum Mapping training to Sheffield-Sheffield Lake City Schools, on April 12, 2013, at a cost of \$800.
- c. To approve a contract with Charlotte Andrist, Ph.D, for a two day training for school psychologists, Dyslexia: Definition and Identification, on May 9-10, 2013 with a free parent training May 9, not to exceed \$3,350. Cost to be paid through VIB funds.
- d. To approve a contract with Dr. Marilyn Friend, for a two day training, Co-Teach!, on June 13-14, 2013, at a fee not to exceed \$4,600 per day. Cost to be paid through VIB funds.
- e. To approve a contract with Robin Echols for a speaking engagement at the Literacy Rocks event on May 4, 2013, at a fee not to exceed \$300 for services and expenses. Cost to be paid from Special Education Rotary fund.
- f. To approve a contract with Kathleen Pero, Kristen Metz and Susan Baker, at a cost of \$150 each, for the Extended Standards Training, on June 14, 2013. Cost to be paid from Special Education Rotary fund.
- g. To approve a contract from the LEP Grant with Jay Poroda, for a 2-day presentation on "Culturally Responsive Practices and Sheltered Instruction" on June 3-4, 2013, at a cost not to exceed \$1,763. Cost to be paid from the LEP Grant.
- h. To approve an agreement to facilitate a Treasurer Search for Sheffield/Sheffield Lake City Schools at a cost of \$2,500.
- i. To approve the 2013-14 Multi-Agreement with all participating districts.
- j. To authorize the treasurer to increase the daily rate charged to districts for students in the Turning Point program to \$45 per day (current rate for Detention Home, Pathways and Stepping Stone), effective July 1, 2013.
- k. To approve the 2013-14 school calendars for the Lorain County Juvenile Court Residential Facilities Education Program, Lorain County Early Learning Center and Lorain County Academy.

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Lorain County Juvenile Court Residential Facilities Education Program
Detention Home, Stepping Stone/Pathways Group Homes and Turning Point Shelter
2013-14 ESC/CL School Calendar (updated 2013)

Grid of monthly school calendars from August 2013 to July 2014. Each month includes days of the week and specific dates for holidays and school events. Symbols like stars and triangles indicate special days.

Key:
Holidays
Vacation - No Classes
First & Last Days For Teachers
Teacher Professional Development - No Classes
First & Last Days For Students
162 Student Days of School (sem. 1 & 2)
167 Teacher Days of School (sem. 1 & 2)
27 Student Days of Summer School
29 Teacher Days of Summer School
108 Student Days for 2013-14 Yr.
216 Total Teacher Days for 2013-14 Yr.

Lorain County Early Learning Center
2013-2014 School Calendar

Grid of monthly school calendars from August 2013 to July 2014 for the Early Learning Center. Each month includes days of the week and specific dates for holidays and school events.

Key:
School Closed
Quarter Ends: 11/1, 1/17, 3/28, 6/4
Parent Teacher Conferences
In-Service Days/Records Days: 6/22, 8/23, 10/16, 1/17, 3/28
1st & Last Day for Teachers
1st & Last Day for Students
No AM Class
No PM Class
Catenary/Make-Up Days Scheduled for: 2/14, 3/28, 6/5, 6/6
Note Yellow and Green In-Service Days: AM session ONLY on 8/25, 11/7 & 4/1, PM Session ONLY on 1/11, 2/6 & 3/18
http://www.esccsd.com/calendar/schoolcalendar.html

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LORAIN COUNTY ACADEMY
218 NORTH PLEASANT STREET
OSHERUN, OH 44074
Phone: (440) 775-0276 Fax: (440) 774-9037
2013-2014 SCHOOL YEAR CALENDAR

AUGUST

MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

5th: First day for Office
20th: First day for Staff
26th: First day for students

SEPTEMBER

MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

2nd: Labor Day
20th: In-service Day
27th: 1st qrt. Interim reports

OCTOBER

MON	TUE	WED	THU	FRI
1	2	3	4	5
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

18th: NDEOA Day
25th: 1st qrt. ends

NOVEMBER

MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

26th: All day conferences
27th: In-service Day
28th-29th: Thanksgiving Break

DECEMBER

MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

6th: 2nd qrt. Interim Reports
13th: In-service Day
23rd-31st: Winter Recess

JANUARY

MON	TUE	WED	THU	FRI
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

1st-3rd: Winter Recess
16th: 2nd qrt. ends
17th: In-service Day
20th: M. L. King Jr. Day

FEBRUARY

MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

14th: In-service Day
17th: Presidents' Day
21st: 3rd qrt. Interim reports

MARCH

MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

21st: In-service Day/3rd qrt. ends
24th-28th: Spring Recess

APRIL

MON	TUE	WED	THU	FRI
			1	2
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

18th: Good Friday
21st: In-service Day

MAY

MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

2nd: 4th qrt. Interim reports
7th-9th: Transition Meetings
16th: Memorial Day
30th: Last day for Students

JUNE

MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

6th: Last day for Staff
19th: Last day for Office

Student's first and last day
No classes for student's
Closed

Holidays:

09/02: Labor Day	01/20: M. L. King Day
11/28: Thanksgiving	02/17: President's Day
12/25: Christmas	04/18: Good Friday
01/01: New Years	05/26: Memorial Day

Revised: 04/16/13

1. To authorize the payment of the annual membership dues for OSBA for calendar year 2013 with a change made to receive the Briefcase subscription in an electronic copy only. Total cost for membership is \$3,020.
- m. To authorize the Treasurer to use NORT²H staff to provide services to districts contracting with the ESC for various trainings and workshops. NORT²H (001-9007) to be reimbursed all employment costs plus 20% and any remaining revenue to be accepted into the ESC General Fund (001-0000).
- n. To approve an agreement with Math Coaches (Heather Wukelich, Erica Lynn Andrews, Mary Inmon-Teglovic and Jennifer Grose) to provide two training sessions called "Extreme Math Makeover - Putting the Standards of Practice in Place", on June 20-21, 2013 at a cost of \$350 per day (\$700 total based on 20 attendees per day). To be paid through the Curriculum Rotary account.

Judy Maldonado moved, seconded by Lois Von Gunten that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Tyler-yes; Von Gunten-yes
Motion Carried

MRS. VON GUNTEN DEPARTED AT 5:55 P.M.

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3. NOMINATE CERTIFIED AND CLASSIFIED STAFF: 13-25

- a. To authorize the Treasurer to send salary notices to all appropriate certified and classified personnel for the 2013-14 school year.
- b. To reemploy board certified employees in the positions indicated, for the contract period stipulated, as per the approved salary schedule, effective with the employees 2013-14 contract year. All contracts are contingent upon school districts contracting with the Educational Service Center for services.

One-Year Contracts - August 1, 2013 through July 31, 2014

Maria Arndt	Sp Ed Teacher (Holy Trinity)	MA+15	Step 11	3 1/2 days/wk (25hr/wk)	
Jennifer Arnold	Preschool Teacher (Avon)	MA+15	Step 16		9 months
Renee Banal	Speech Pathologist	MA+15	Step 20		9 months
Julie Blankenship	Academy Teacher	MA	Step 20		9 months
Victoria Carrier	Preschool Teacher	MA	Step 6		9 months
Marianne Churko	Preschool Teacher	BA+15	Step 8		9 months
Jessica Davis	Preschool Teacher	MA	Step 9	(50%)	9 months
Jennifer Derk	Early Childhood Teacher	MA	Step 12	(50%)	9 months
Andrew Dlugosz	Academy Teacher	BA	Step 6		9 months
Joanne Doran	Preschool Psych. (Avon)	MA+30	Step 16		9 months
Melissa Folk	SS/DH Teacher	MA+30	Step 15	plus 6 additional days	9 months
Karen Foreman	Transition Specialist	MA	- - -	hourly, as needed	
Heather Freiberg	Psychologist (Lake Ridge)	MA+30	Step 20		180 days
Susan Gest	Preschool Teacher	BA+15	Step 7	plus 20 extended days	9 months
Dawn Gibson	SS/DH Teacher	MA	Step 15		9 months
Debra Greszler	Preschool Teacher	MA+15	Step 20		9 months
Maria Greszler	Spch Therapist (Avon)	MA+15	Step 19		9 months
Michael Hancock	SS/DH Teacher	BA	Step 17		9 months
Jill Henes	Preschool Teacher	MA	Step 11		9 months
Christopher Howell	SS/DH Teacher	MA	Step 14		9 months
Carla Jamieson	Program Coord (Sheffield)	BA	- - -		9 months
Lauren Janus	Psychologist (Avon Lake)	MA+30	Step 13		9 months
Lynne Knapp	Speech Pathologist	MA	Step 19	plus 10 extended days	9 months
Elizabeth Koscho	Preschool Teacher (Avon)	BA+15	Step 14		9 months
Jamie Krajewski	Project Search Teacher	BA	Step 6		9 months
Daniel Palisin	SS/DH Teacher	MA	Step 14		9 months
Karen Podsiadlo	Preschool Teacher	MA	Step 10		9 months
Carolyn Richardson	Speech Pathologist (Avon)	BA+15	Step 11	80% - 4 days/wk	9 months
Kathy Rohde	Preschool Psychologist	MA+30	Step 16		9 months
Brandie Rush	Preschool Teacher (Avon)	MA	Step 13		9 months
Susan Schneider	Preschool Teacher	BA+15	Step 12		9 months
Kimberly Shumate	School Nurse (Open Door)	- - -	32.50 hrs/week		9 months
Anne Marie Snow	Psychologist	MA	- - -	112 days -	3 day/wk
Brandy St. Hilaire	Academy Teacher	MA	Step 12		9 months
Jessica Talbott	Spch/Language - Avon	MA	Step 2		9 months
Kathy Thompson	Sp/Lang Pathologist	MA+30	Step 20		9 months
Richard Tinney	Teacher (Detention Home)	BA	Step 2		9 months
Allison Trent	Spch/Language - Avon	MA	Step 1		9 months
Anita Tucker	Turning Point Teacher	BA+15	Step 10		9 months
Stacy Vrbancic	Preschool Teacher (Avon)	BA+15	Step 14		9 months
Julie Wilmer	Preschool Teacher	BA	Step 13		9 months
Emily Yaggie	Preschool Teacher (Avon)	BA	Step 2		9 months
Brooke Yenkevich	Preschool Teacher	MA	Step 12		9 months

Two-Year Contracts - August 1, 2013 through July 31, 2015

Cristen Bates-Schon	Psychologist (Wellington)	MA	Step 20		150 days
Mary Teitelbaum	Psychologist (Amherst)	MA+30	past max step		9 months
Dan White	Supervisor/Curriculum	MA	additional 10 days (timesheet)		12 months
			not on schedule		

- c. To reemploy board classified staff in the positions indicated, for the contract period stipulated, as per the approved salary schedule, effective with the employees 2013-14 contract year. All contracts are contingent upon school districts contracting with the Educational Service Center for services and pending board approval of revised salary schedules.

One-Year Contract - August 1, 2013 through July 31, 2014

Tracy Butchko	Secretary, as needed	Step 14		hourly	
Stephanie Calhoun	P.T. Secretary to Proj.Coord			hourly	
Theresa Davis	P.T. Parent Mentor			hourly, not to exceed 24 hrs/week	
Ray Ellington	P.T. Aide (Academy)	Step 5		hourly, not to exceed 24 hrs/week	
David Gibbs	P.T. Aide (Academy)	Step 1		hourly, not to exceed 24 hrs/week	
Kevin Huff	P.T. Aide (Academy)	Step 1		hourly, not to exceed 24 hrs/week	
Carol London	P.T. Aide (Academy)	Step 9		hourly, not to exceed 24 hrs/week	
Canda Papa	P.T. Parent Mentor			hourly, not to exceed 24 hrs/week	
Brian Vukovinsky	P.T. Computer Tech			hourly, not to exceed 24 hrs/week	

Continuing Contract

Mariana Kalo	Educational Aide (ELC)	Step 4			9 months
Lois Krause	Educational Aide (Avon)	Step 12			9 months

One-Year Contract - July 1, 2013 through June 30, 2014

Irene Dickerson	Part-time Treasurer's Office			hourly, not to exceed 24 hrs/week	
Dennis Dyke	Part-time Computer Tech	\$25 per/hr		hourly	

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Julie Finkel	Part-time Custodian	hourly, not to exceed 24 hrs/week
Lisha Nasipak	Insurance Supervisor	Step 1 12 months
Amy Rutledge	Communications (North Ridgeville)	not on salary schedule 12 months
Karen Thorne	Part-time DH/SS Data Clerk	(June-June) hourly

Two-Year Contracts - August 1, 2013 through July 31, 2015

Jackie Stillwagon	Secretary	Step 18	10 months
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Continuing Contract

Victoria Barbaro	Secretary	Step 16	12 months
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Judy Maldonado moved, seconded by Darrel Tyler that foregoing recommendations be approved.

Roll Call: Kalina=yes; Maldonado=yes; Tyler=yes
Motion Carried

4. PERSONNEL: 13-26

- a. To suspend the contracts of the following Educational Aides at the Early Learning Center and Avon preschool. Pursuant to ORC 3319.172 and Board Policy 4131, due to student enrollment numbers within the classrooms, effective July 31, 2013:

Stephany Barhorst	Katherine Tuttle
Susan Conrad	Christine Willing
Nancy Kaiser	Rebecca Winningham
Judy Page	

- b. To suspend the contract of Early Learning Center part-time teacher Karla Ott, until a seventh classroom is required.
- c. Pursuant to Ohio Revised Code Section 3319.171 and Board Policy 1540, suspend the contract of Russ Maruna, General Education Supervisor and Geoff Andrews, Consultant for Oberlin City Schools, due to financial reasons and changes in ESC funding thru local school districts effective July 31, 2013.
- d. Pursuant to Ohio Revised Code Section 3319.172 and Board Policy 4131, suspend the contract of Debra Spencer, Alternative Education Coordinator for Lorain City Schools, due to financial reasons, effective July 31, 2013.
- e. To non-renew the contract of Susan Davidson, Preschool Teacher (Avon), due to certification requirements and not job performance.
- f. To accept the resignation of the following:
- Cory Bain, Computer Technician for Sheffield/Sheffield Lake Schools, effective March 28, 2013
Barbara Conrad, Speech-Language Pathologist, effective June 30, 2013
Carol Eberhardt, Secretary to the Superintendent, effective June 30, 2013
John Zbornik, Psychologist, effective June 30, 2013
- g. To employ Catherine Garrett, as a Teacher at the Lorain County Juvenile Court Residential Facilities, on a one-year, nine month contract, effective August 1, 2013 thru July 31, 2014 on Step 0 of the Teacher Salary Schedule.
- h. To employ Betty Lord as an Early Learning Consultant, not to exceed 40 days, effective April 24, 2013 through June 30, 2014, at a daily rate of \$365.68, to be paid through the submission of timesheets. Cost to be paid through VIB funds.
- i. To employ the following personnel as Title I Homeless Education & Title I Delinquent Education Tutors on an as needed basis, at various sites serving Homeless children or children at the Lorain County Juvenile Court Residential Facilities attending the ESCLC Education Programs effective June 17, 2013 through June 30, 2014. Tutor salary will be paid at the usual hourly rate of \$17.50

John Berglund	Debbie Cartwright	Yvonne Tinney	Edward Wishart
Mike Blaser	Clarence Thornton	William Topoly	
Jim Burgett	Jessie Thornton	Dorothy Wishart	

- j. To employ the following personnel as Title I Delinquent Education Substitute Teachers on an as needed basis, at the Lorain County Juvenile Court Residential Facilities ESCLC Education Programs

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effective August 19, 2013 through June 17, 2014. Substitute Teacher salary will be paid at the usual daily rate of \$100.

John Berglund	Debbie Cartwright	William Topoly
Mike Blaser	Clarence Thornton	
Jim Burgett	Yvonne Tinney	

- k. To employ Elizabeth Koscho, Stacy Vrbancic, Brandie Rush and Jennifer Arnold, ESC preschool teachers, and Maria Greszler, Jessica Talbot, and Allison Trent, Speech/Language Therapists, and Donna Pickett and Mary Abfall, Educational Aides, to work for the Avon Extended School Year (ESY) summer program, effective June 11 through August 8, 2013. Teachers/SLP's will work 24 days, approximately 4 hours per day, time will not exceed 90 hours at a daily/hourly rate based on 2012-13 salary. Aides will work 24 days, approximately 3.5 hours per day, time will not exceed 90 hours at a daily/hourly rate based on the 2012-13 salary schedule. Salary to be paid through the submission of timesheets and all costs to be billed to Avon Local Schools.
- l. To approve a supplemental contract for Lori Kissling, Preschool Secretary, to perform any secretarial duties as needed by ESY (Extended School Year), EMIS deadlines, and summer registrations of preschool students during the time when staff is not in the building. Salary to be paid through the submission of timesheets at her per hour rate, not to exceed \$2,000.00 (\$1,000 from ESY Program and \$1,000 from Early Childhood Center), effective June through August, 2013.
- m. to approve a supplemental contract for Kathy Rohde, Psychologist, for six (6) extended days, as needed per supervisor request, for the 2013-14 school year, to be paid through the submission of timesheets.
- n. To approve supplemental contracts for the following personnel as Title I Homeless Education & Title I Delinquent Education Tutors on an as needed basis, at various sites serving Homeless children or children at the Lorain County Juvenile Court Residential Facilities attending the ESCLC Education Programs effective June 17, 2013 through June 30, 2014. Tutor salary will be paid at the usual hourly rate of \$17.50.

Melissa Folk	Michael Hancock	Richard Tinney
Catherine Garrett	Chris Howell	Kay Tucker
Dawn Gibson	Dan Falisin	

- o. to approve a supplemental contract with Tracy Butchko to develop and assemble "Summer Fun" books, effective April 24, 2013 through June 30, 2013, at a salary not to exceed \$500 and to be paid in one lump sum through the submission of a timesheet at the completion of the project. To be paid through the VIB account.
- p. To authorize the Board President to issue school a bus driver certificate to the following:

Susan Wright	Firelands Local	Substitute
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- q. To pay a cell phone stipend to Greg Ludwig for \$135 per quarter and \$289.35 per quarter to Scott Wuensch. All costs to be billed back to Avon Lake City Schools.
- r. To approve a supplemental contract with Laura Morahan, Clerk at Holy Trinity School, Avon for 5 hours a week, beginning March 11 through June 4, 2013 at her current hourly rate, to be paid through the submission of timesheets.
- s. To approve the following job descriptions for the positions of Positive Behavior Intervention and Supports Consultant and School Improvement Consultant:

JOB DESCRIPTION

JOB TITLE: Positive Behavior Intervention and Support Consultant

QUALIFICATIONS:

1. Masters Degree in education, special education, education administration or appropriate field or evidence of equivalency;

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2. Five years of successful classroom teaching, school improvement planning, special education administration or related experience
3. License appropriate to the individual's profession (special education administration, intervention specialist, related services, personnel, etc.)
4. Demonstrate knowledge of IDEA and ESEA
5. Expertise and/or significant leadership experience in several of the following areas:
 - i. Data analysis, including data-based decision making and thorough understanding of Ohio's accountability system;
 - ii. Research-based instructional practices, particularly development and implementation of strategies to support diverse learners (academic, UDL, and PBIS);
 - iii. Focused planning, including use of strategic problem solving;
 - iv. Coaching and consultation skills;
 - v. Implementation and monitoring of improvement efforts;
 - vi. Culturally responsive practices
 - vii. Delivery of high quality professional development;
 - viii. Resource management; and
 - ix. Special education

REPORTS TO: Director of Special Education and Family Services

CONTRACT: Twelve (12) months

ESSENTIAL FUNCTIONS:

1. Attend monthly OEC meetings and State Support Team meetings.
2. Participate in monthly Special Ed Supervisory Network Meetings and maintain communication network related to area of expertise.
3. Lead Network discussions related to area of expertise
4. Attend trainings as required by ODE/OEC/PBIS Network (including the Summer Institute August 5-7, 2013 and Special Education Leadership Conference October 1-2, 2013).
5. Provide and facilitate training and technical assistance to districts Positive Behavior Interventions and Supports (PBIS), Restraint and Seclusion policy and rules, Individual Education Programs (IEPs), Multi-factored Evaluations (MFEs), etc.
6. Assist and provide support to district and building personnel to establish classrooms settings, programs, and/or individual student supports and services for students with behavioral challenges.
7. Assist and provide support to district and building personnel in establishing and utilizing Positive Behavior Interventions and Supports (PBIS) for students with disabilities
8. Conduct classroom/district visitation as needed
9. Offers (and leads as appropriate) support group opportunities to parents and practitioners
10. All other duties as assigned by SPoC/SPEC.

Job Description

JOB TITLE: School Improvement Consultant (SST Consultant)

QUALIFICATIONS:

1. Masters degree in education, special education, education administration or appropriate field or evidence of equivalency;

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- 2 A thorough understanding of the intended outcomes of OIP implementation and an understanding of the standards of essential practice outlined in Ohio's Leadership Developmental Framework (including the OLAC modules and formative assessment);
- 3 Experience implementing the OIP;
- 4 Five years successful classroom teaching, school improvement planning, special education administration or related experience; a license appropriate to the individual's profession (special education, administration, intervention specialist, related services personnel, etc.);
- 5 Demonstrated knowledge of IDEA and ESEA;
- 6 Expertise and/or significant leadership experience in several of the following areas:
 - i Data analysis, including data-based decision making and thorough understanding of Ohio's accountability system;
 - ii Research-based instructional practices, particularly development and implementation of strategies to support diverse learners (academic, UDL and PBIS);
 - iii Focused planning, including use of strategic problem solving;
 - iv Coaching and consultation skills;
 - v Implementation and monitoring of improvement efforts;
 - vi Culturally responsive practices;
 - vii Delivery of high quality professional development;
 - viii Resource management; and
 - ix Special education.

REPORTS TO: State Support Team Region 2 Single Point of Contact/Special Ed Director

CONTRACT: Twelve (12) months

JOB DESCRIPTION:

- 1 Assist districts with understanding OIP systems and supports.
- 2 Assist districts, as requested, with identifying their DLT/BLT/TBT.
- 3 Facilitate and/or support the OIP using the identified protocols and tools with assigned LEAs.
- 4 Provide HQT/PA/PD to DLTs/BLTs/TBTs regarding curriculum, instruction and assessment implementation within the parameters of the performance agreement to build their capacity to work with BLTs and TBTs.
- 5 Support TBTs in the utilization of the 5 Step Process through PD and coaching.
- 6 Collect and provide evidence of implementation and impact of work with districts/buildings according to the process outlined by ODE.
- 7 Provide ongoing updates to the SST, SPoC, and SPEC regarding the progress of the SST work with the districts
- 8 Support OIP facilitators through monthly meetings.
- 9 Submit on a regular basis current and relevant information for on the SST 2 website, newsletter, and reports
- 10 Attend and actively participate in all SST meetings.
- 11 Attend and actively participate in all ODE required meetings and statewide trainings (including the Connect to Success Conference June 17-19, 2013 and Summer Institute August 5-7, 2013).
- 12 All other duties assigned by SPoC/SPEC.

Darrel Tyler moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Tyler-yes.
Motion Carried

5. AMEND RESOLUTION: 13-27

Judy Maldonado moved, seconded by Darrel Tyler to amend Resolution #12-089, Superintendent's Contract Gregory Ring, item #13 to include pick up on pick up and remove item #14, board will no longer pay employee share of Medicare premium, effective April 21, 2013.

Roll Call: Kalina-yes; Maldonado-yes; Tyler-yes.
Motion Carried

6. PUBLIC NOTICE RESOLUTION: 13-28

Judy Maldonado moved, seconded by Darrel Tyler to approve the Public Notice Resolution statement below:

In accordance with Ohio Revised Code 3307.353, the Governing Board of the Educational Service Center of Lorain County gives "public notice" that Barbara Conrad and John Zbornik will be formally

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: April 23, 2013

retired from the Lorain County ESC as of July 1, 2013.

Furthermore, Barbara Conrad and John Zbornik are seeking reemployment in the same position as Speech/Language Supervisor (Barbara Conrad) and Psychologist (John Zbornik).

A public meeting on the issue of Barbara Conrad and John Zbornik being reemployed by the Educational Service Center of Lorain County will be held on August 20, 2013, at 4:00 p.m.

The public notice will be posted in strategic locations throughout the Educational Service Center facility.

Roll Call: Kalina-yes; Maldonado-yes; Tyler-yes.
Motion Carried

7. LERC BOARD OF DIRECTORS: 13-29

- a. To approve the minutes for the meeting of February 11, 2013.
- b. To approve the Fiscal Reports for the following consortium programs (February 2013): Insurance Life Insurance
- c. To approve a three year contract with Costin and Company to provide GAAP look-alike conversion assistance not to exceed \$5,000 per year for fiscal years 2013, 2014 and 2015.
- d. To take the recommendation of the dental and vision subcommittee and move the dental and vision claims processing to Medical Mutual effective July 1, 2013.
- e. To utilize the legal firm of Chester L. Sumpter & Associates, LLC, not to exceed 30 hours for the purpose of establishing an executive committee for calendar year 2013.

Darrel Tyler moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Tyler-yes.
Motion Carried

ADJOURNMENT - 13-30

Judy Maldonado moved, seconded by Darrel Tyler that the meeting be adjourned.

Roll Call: Kalina-yes; Maldonado-yes; Tyler-yes.
Motion Carried

President

Treasurer