

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: August 21, 2018

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, August 21, 2018. The meeting was called to order by Mrs. Von Gunten at 4:05 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Absent: None
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS - 18-47

1. It is recommended that the Board approve:
 - a. Minutes of the regular meeting of the Board held on June 19, 2018.
 - b. Financial report and condition of funds for June, 2018 as reviewed and read.
 - c. Payment of June bills as described in the computer printout sheets.
 - d. Investments as reviewed and read.
 - e. Adopt the 2018-2019 Appropriations and Revenue Projections for all funds listed and authorize the Treasurer to establish funds as necessary and make payments from them.

**Appropriations & Revenue
Projections
FY19**

	Fund	Carryover	Revenue	Expenditures	Fund Totals
General	001 0000	\$ 2,664,819.29	\$ 7,051,042.00	\$ 7,598,925.02	\$ 2,116,936.27
Distance Learning	001 9007	\$ 180,490.32	\$ 295,000.00	\$ 284,221.05	\$ 191,269.27
Lorain County Academy	001 9008	\$ -	\$ 368,761.92	\$ 368,761.92	\$ -
Detention Home	001 9009	\$ -	\$ 712,371.23	\$ 712,371.23	\$ -
ESC Building Improvement	001 9010	\$ 91,785.77	\$ -	\$ 91,785.77	\$ -
Homeless Shelter Services	001 9013	\$ -	\$ -	\$ -	\$ -
ESC Marketing & Program Development	001 9014	\$ 6,285.83	\$ -	\$ 6,285.83	\$ -
Extended School Year	001 9015	\$ 6,627.68	\$ 5,000.00	\$ 11,627.68	\$ -
Project Search/Transition Coord	001 9018	\$ 125,132.06	\$ 322,000.00	\$ 447,132.06	\$ -
Before/After Care	001 9020	\$ -	\$ 14,557.00	\$ 14,557.00	\$ -
Curriculum Rotary	014 9011	\$ 77,411.81	\$ 132,000.00	\$ 209,411.81	\$ -
Special Ed Rotary	014 9012	\$ 36,594.83	\$ 18,000.00	\$ 54,594.83	\$ -
Supt. Rotary	014 9013	\$ 8,844.34	\$ 2,400.00	\$ 11,244.34	\$ -
Gifted	014 9096	\$ 16,095.26	\$ 246,510.66	\$ 262,605.92	\$ -
ELC Activity Funds	018 9000	\$ 2,797.82	\$ 15,000.00	\$ 17,797.82	\$ -
EdCamp Cleveland	019 9015	\$ 1,590.59	\$ 1,700.00	\$ 3,290.59	\$ -
Prevention Connection	019 9029	\$ 3,408.08	\$ -	\$ 3,408.08	\$ -
Turning Point - Stocker Grant	019 9030	\$ 2,003.58	\$ -	\$ 2,003.58	\$ -
WEOL Scholastic Games	019 9043	\$ -	\$ 16,160.00	\$ 16,160.00	\$ -
Lorain County Schools Crisis Team	019 9044	\$ 5,489.56	\$ -	\$ 5,489.56	\$ -
REACHhigher - LCCC	019 9115	\$ 13,659.66	\$ -	\$ 13,659.66	\$ -
ESC Endowment Grants	022 9000	\$ 7,645.72	\$ 8,000.00	\$ 15,645.72	\$ -
Sunshine Fund	022 9099	\$ 487.32	\$ 250.00	\$ 737.32	\$ -
Flexible Spending Account	024 0000	\$ -	\$ 22,000.00	\$ 22,000.00	\$ -
LERC	026 9039	\$ 18,399,783.77	\$ 31,395,000.00	\$ 31,396,323.07	\$ 18,398,460.70
Early Childhood Education 17-18	439-9056	\$ -	\$ 5,019.55	\$ 5,019.55	\$ -

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18-19 Early Childhood Education	439 9057	\$	68,000.00	\$	68,000.00	\$	-
18-19 Parent Mentor	499 9088	\$	25,000.00	\$	25,000.00	\$	-
17-18 Regional Early Lit Specialist	499 9118	\$	15,000.00	\$	15,000.00	\$	-
18-19 Regional Early Lit Specialist	499 9119	\$	119,234.51	\$	119,234.51	\$	-
17-18 Secondary Transition	499 9218	\$	1,555.00	\$	1,555.00	\$	-
17-18 Student Assessment	499 9418	\$	11,216.37	\$	11,216.37	\$	-
18-19 Student Assessment	499 9419	\$	21,875.00	\$	21,875.00	\$	-
17-18 State Support Team	499 9718	\$	33,350.39	\$	33,350.39	\$	-
18-19 State Support Team	499 9719	\$	162,751.50	\$	162,751.50	\$	-
17-18 IDEA	516 9318	\$	121,004.03	\$	121,004.03	\$	-
18-19 IDEA	516 9319	\$	1,048,793.23	\$	1,048,793.23	\$	-
17-18 LEP	551 9718	\$	881.91	\$	881.91	\$	-
17-18 Delinquent Title 1	572 9044	\$	23,540.00	\$	23,540.00	\$	-
18-19 Delinquent Title 1	572 9045	\$	111,455.16	\$	111,455.16	\$	-
17-18 Priority School Support	572 9218	\$	9,367.00	\$	9,367.00	\$	-
18-19 Priority School Supports	572 9219	\$	41,379.31	\$	41,379.31	\$	-
17-18 Early Childhood Spec Ed	587 9399	\$	1,099.26	\$	1,099.26	\$	-
18-19 Early Childhood Spec Ed	587 9499	\$	62,141.23	\$	62,141.23	\$	-
17-18 Early Learning Discretionary	587 9918	\$	18,433.90	\$	18,433.90	\$	-
18-19 Early Learning Discretionary	587-9919	\$	67,903.50	\$	67,903.50	\$	-
Total			\$ 21,650,953.29		\$ 42,594,753.66		\$ 43,539,040.71
							\$ 20,706,666.24

f. To authorize the Treasurer to make the following funds transfer:

\$4,000.91 from NORT2H (001-9007) to General Fund (001-0000)
 \$7,472.00 from Endowment (022-9000) to General Fund (001-0000)

Roger Sero moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes;
 Motion Carried

SUPERINTENDENT'S REPORT

- First three weeks
- Updating Serving Forward 7.0

SUPERINTENDENT'S RECOMMENDATIONS1. GENERAL: 18-48

- To approve the service agreement with Elyria City Schools for a part-time School Psychologist at a cost of \$46,420.
- To approve the service agreement with Summit Academy to provide vision services at an hourly rate of \$88.
- To approve the agreement with Hamilton County ESC for Ann Slone to present "Ethics Training for Schools, SLP's and Audiologists" on August 29, 2018 at a cost not to exceed \$750 to be paid through Special Ed. Rotary.
- To approve the agreement with Jenna Kirk to present "More Bang for Your Book" on September 24, 2018 at a cost not to exceed \$1,000 to be paid through Special Ed. Rotary.
- To approve the service agreement with Businessmap at a cost of \$2,000 to provide E-Rate services for fiscal year 2018-2019.
- To contract with Dr. Lori Wilfong, Creative Literacy Consulting, Inc. for English Language Arts/Literacy Professional Development, as needed.

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- g. To revise resolution #18-41(y) additional language for the Lorain County Early Learning Center Parent Handbook.

James Barnhart moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

2. PERSONNEL: 18-49

- a. To employ **Victoria Timko**, Educational Consultant, SST2, on a 12-month administrative contract, at Step 13 of the Special Ed, Preschool, Speech Supervisor salary schedule, effective August 1, 2018 - July 31, 2019.
- b. To employ **Kelly Breunig**, Transition Coordinator, on a 10-month administrative contract, at Step 9 of the General Ed Supervisor/Coordinator/Psychologist salary schedule, effective August 1, 2018 - July 31, 2019.
- c. To employ **Stacie Packard**, School Psychologist assigned to Avon Lake City Schools, on a 9-month contract, at Step 16 MA+30 of the Teacher/SLP/Psychologist salary schedule, effective August 20, 2018 - July 31, 2019. All costs to be paid by Avon Lake City Schools.
- d. To employ **Mackenzie Edwards**, part-time Itinerant Intervention Specialist assigned to Avon Preschool, on a 9-month contract, at Step 0 BA of the Teacher/SLP/Psychologist salary schedule to be paid by submission of timesheets, effective August 20, 2018 - July 31, 2019, not to exceed 20 hours per week.
- e. To employ **Catherine Kiewel**, Part-Time Psychologist assigned to Elyria City Schools on a 9-month contract, at Step 20 MA+30 of the Teacher/SLP/Psychologists salary schedule, prorated to 50% of full-time, effective August 20, 2018 - July 31, 2019. All costs to be paid by Elyria City Schools.
- f. To employ **Stephanie Predovich**, part-time Educational Aide assigned to Avon Preschool, at Step 1 of the Educational Aide salary schedule, to be paid by submission of timesheets, effective August 29, 2018 - June 4, 2019, not to exceed 24 hours per week.
- g. To employ **Hayley Garza**, Extended Care Aide at the Early Learning Center, at Step 0 of the Educational Aide salary schedule, to be paid by submission of timesheets, effective August 20, 2018 - June 30, 2019, not to exceed 24 hours per week.
- h. To employ **Katy Tansy**, Educational Aide at the Early Learning Center, at Step 0 of the Educational Aide salary schedule, to be paid by submission of timesheets, effective August 20, 2018 - June 30, 2019, not to exceed 24 hours per week.
- i. To employ **Thilaga Sundar**, Educational Aide at the Early Learning Center, at Step 1 of the Educational Aide salary schedule, to be paid by submission of timesheets, effective August 20, 2018 - June 30, 2019, not to exceed 24 hours per week.
- j. To employ **Nicholas Silecky**, part-time Computer Technician assigned to Sheffield/Sheffield Lake City Schools, at an hourly rate of \$12.50, to be paid by submission of timesheets, effective August 6, 2018 - June 30, 2019, not to exceed 20 hours per week plus a cell phone stipend of \$180 to be paid quarterly. All costs to be paid by Sheffield/Sheffield Lake City Schools.

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- k. To employ **Dr. Cynthia Lemmerman**, Consultant assigned to Wellington Exempted Village Schools, to be paid \$300 per day by submission of timesheets, effective July 1, 2018 - June 30, 2019 not to exceed 25 days. All costs to be paid by Wellington Exempted Village Schools.
- l. To employ **Dr. Sonya Irving**, Curriculum Consultant, to be paid \$1,500 per day by submission of timesheets, not to exceed 10 days.
- m. To employ **Dr. Kathryn Knapp**, Curriculum Consultant, to be paid \$1,500 per day by submission of timesheets, not to exceed 10 days.
- n. To approve supplemental contracts for the following:

Jennifer Arnold, Teacher assigned to Avon Preschool, effective August 1, 2018 - June 30, 2019, not to exceed 30 additional hours at her hourly rate, to be paid by submission of timesheets and all costs to be paid by Avon Local Schools.

Melissa Copil, Educational Aide assigned to Early Learning Center, effective August 20, 2018 - June 30, 2019, not to exceed 25 additional hours at her hourly rate, to be paid by submission of timesheets.

Franco Gallo, Superintendent, cell phone stipend in the amount of \$50/month to be paid quarterly.

Brandie Rush, Teacher assigned to Avon Preschool, effective August 1, 2018 - June 30, 2019, not to exceed 25 additional days at her daily rate, to be paid by submission of timesheets and all costs to be paid by Avon Local Schools.

For additional work hours outside of the regular school day for certified Avon Preschool staff: **Jennifer Arnold, Angela Berga, JoAnne Doran, Mackenzie Edwards, Jodie Friedman, Ryan Kauffman, Elizabeth Koscho, Jessica Talbott, Brandie Rush, Stacy Vrbancic** and **Julie Wilmer** effective for the 2018-19 school year. Additional hours will be paid at the rate of \$27 per hour through the submission of timesheets, not to exceed 24 hours per staff member. All costs to be paid by Avon Local Schools.

For additional work hours outside of the regular school day for classified Avon Preschool staff: **Mary Abfall, Stephanie Beck, Christine Boosinger, Linda Greene, Kathryn Hall, Kristin Ott, Donna Pickett, Debrah Poprocki, Stephanie Predovich** and **Sheila Shermack** effective for the 2018-19 school year. Additional hours will be paid at their hourly rate of pay through the submission of timesheets, not to exceed 24 hours per staff member. All costs to be paid by Avon Local Schools.

Kendall Miller, Director of Technology, in the amount of \$2,120.48 for incentive pay to be paid out of his normal salary account in the second pay of September, 2018.

Michael Triska, Technology Specialist, in the amount of \$1,880.43 for incentive pay to be paid out of his normal salary account in the second pay of September, 2018.

Jody Friedman and **Elizabeth Koscho**, Avon Preschool Teachers, for professional development training, effective July 20-25, 2018 at a rate of \$27 per hour by submission of timesheets.

Catherine Kiewel, School Psychologist assigned to Elyria City Schools, additional days in June 2019, not to exceed 5 days at her daily rate by submission of timesheets.

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Tracy Butchko, Secretary, to assist with the Pupil Transportation Banquet on October 11, 2018, to be paid at her hourly rate through the submission of timesheets, not to exceed 12 hours.

To employ the following personnel as Substitute Teachers on an as needed basis at the Lorain County Juvenile Court Residential Facilities (Detention Home, Stepping Stone, Pathways & Turning Point) and/or Pathways to Success. Effective dates are August 20, 2018 - June 1, 2019. Substitute Teacher salary will be paid at the usual daily rate of \$100.

Larry Carpenter
Alexandria Deidrich

Demetria Corn
Yvonne Tinney

Carolyn Coy

- o. To revise resolution #18-37(h) **Susan Schneider**, After Care Aide, revised from Before and After Care substitute.
- p. To revise resolution #18-37(j) **Darren Conley**, retirement effective January 18, 2019.
- q. To revise resolution #18-43(n) **Angela Berga**, ESY Speech Language Pathologist (Avon), revised to 47 hours.
- r. To revise resolution #18-31(b) **Melissa Copil**, Educational Aide at the Early Learning Center revised to 75% of full-time.
- s. To accept the resignation of **Elizabeth Sands**, Educational Aide assigned to the Avon Early Learning Center, effective August 6, 2018.
- t. To accept the resignation of **Heather Barr**, Intervention Specialist assigned to St. Mary's in Avon, effective July 31, 2018.
- u. To accept the resignation of **Jessica Imbrogno**, Transition Coordinator, effective July 31, 2018.
- v. To accept the resignation of **Luigina DiNardo-Rose**, School Psychologist assigned to Avon Lake City Schools, effective July 31, 2018.
- w. To accept the resignation of **Brian Paradis**, Computer Technician assigned to Sheffield/Sheffield Lake City Schools, effective July 13, 2018.
- x. To approve a maternity leave for **Jennifer Jackson-Ausperk**, Educational Consultant SST2, effective November 23, 2018 - April 26, 2019. All sick and vacation leave will be used before any unpaid leave of absence..
- y. To approve out-of-state travel expenses for **Barb Conrad**, Regional Speech/Language Supervisor, to attend the ASHA Convention in Boston, MA from November 12-17, 2018 at an estimated cost of \$3,200. All costs to be paid through Barb Conrad's travel account.
- z. To approve out-of-state travel expenses for **Nancy Osko**, Early Literacy Consultant SST2, to attend Part B State Learning Collaboratives in Phoenix, AZ from October 23-24, 2018 at an estimated cost of \$2,054. All costs to be paid by the National Center of Systemic Improvement (NCSI).
- aa. To approve out-of-state travel expenses for **Vicky Timko**, Educational Consultant SST2, to attend EVAAS Training in Cary, NC from October 2-4 and 16-18, 2018 at an estimated cost of \$3,830. All costs to be paid through fund 516-9319.

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bb. To approve travel allowance for the Educational Service Center staff for the 2018-2019 school year:

**Educational Service Center of Lorain County
TRAVEL ALLOWANCES FOR 2018-2019**

Name	Position	Mileage
Acton, Kristin	Social Worker	\$ 500.00
Barnes, Angela	Vision Specialist	\$ 2,650.00
Bockmore, Julie	Occupational Therapist	\$ 1,000.00
Breunig, Kelly	Transition Coordinator	\$ 1,600.00
Carter, Kristan	Occupational Therapist	\$ 500.00
Closen, Kyle	Transition Coordinator	\$ 700.00
Conley, Darren	PBIS Consultant	\$ 3,000.00
Conrad, Barbara	Speech Supervisor	\$ 7,000.00
Davis, Therese	Parent Mentor	\$ 2,550.00
Detention Home/Stepping Stone	Staff	\$ 1,000.00
Early Childhood	Speech/Language Pathologist	\$ 2,700.00
Early Childhood	Teachers	\$ 2,000.00
Early Childhood	Psychologists	\$ 300.00
Erwine, Moira	Sr. Dir Prof Develop/Curriculum	\$ 1,000.00
Finkel, Christine	Custodian	\$ 900.00
Fischer, Cathy	Gifted Coordinator	\$ 2,000.00
Fleming, Elizabeth	Supv Early Childhood	\$ 1,000.00
Freeman, Chelsea	Social Worker	\$ 500.00
Gallo, Franco	Superintendent	\$ 4,000.00
Gamble, Pam	Secretary	\$ 200.00
Garcia, Brandy	Psychologist - Elyria	\$ 500.00
Gibbs, Tracy	Sr. Dir SST Region 2	\$ 7,000.00
Greiner, Linda	Assistant to the Treasurer	\$ 500.00
Gunter, Kellee	Project Search Teacher	\$ 500.00
Harris, Martha	Early Childhood Secretary	\$ 500.00
Heim, Jennifer	Assistant Director SST Region 2	\$ 8,500.00
Henderson, Graham	Supv Lorain Acad/Delinquent	\$ 2,500.00
Hunt, Debbie	Special Projects Coordinator	\$ 1,000.00
Jackson-Auserperk, Jennifer	SST Consultant	\$ 3,000.00
Jenkins, William	ELC Custodian	\$ 200.00
Kaminski, Chelsea	Occupational Therapist	\$ 1,200.00
Khandekar, Meagan	Occupational Therapist	\$ 1,000.00
Kocher, Elizabeth	Occupational Therapist	\$ 1,000.00
Kowalsick, Kristin	Project Search Teacher	\$ 500.00
Kubasek, Janet	OIP Consultant	\$ 8,000.00
Lepi, Carol	Audiologist	\$ 3,300.00
Lewis, Brooke	Vision Specialist	\$ 2,000.00
Maassen, Jamie	Dir of Special Ed Services	\$ 3,500.00
Maiorca, Jill	Social Worker	\$ 500.00
McClintic, Michelle	Transition Coordinator	\$ 2,500.00
Millar, Mark	Gifted Supervisor	\$ 1,300.00
Miller, Dave	Sr. Dir Technology/Innovation	\$ 8,000.00
Onderko, Polly	Computer Technician	\$ 700.00
Orseno, Jill	Treasurer	\$ 2,000.00
Osko, Nancy	Early Literacy Consultant	\$ 10,000.00
Papa, Canda	Parent Mentor	\$ 1,500.00
Phillips, Joseph	Computer Technician-Keystone	\$ 250.00
Preece, Josh	SST Consultant	\$ 7,000.00

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Rinehart, Monique	Assistant to the Superintendent	\$ 100.00
Shannon, Debbie	Secretary	\$ 250.00
Short, Julie	Marketing Specialist	\$ 250.00
Smith, Dan	ESC Custodian	\$ 1,400.00
Stillwagon, Jackie	SST Executive Assistant	\$ 250.00
Timko, Victoria	Educational Consultant	\$ 8,000.00
Tisher, Jamie	Transition Coordinator	\$ 5,000.00
Toccaceli, Jillian	Physical Therapist	\$ 700.00
Torres, January	Assistant to the Treasurer	\$ 100.00
Triska, Mike	Technology Integration Trainer	\$ 4,000.00
Vince, Stacey	ELSR Consultant	\$ 7,000.00
Wells, Amy	Social Worker	\$ 500.00
Westerheide, Molly	Occupational Therapist	\$ 1,000.00
Woodwards-Davila, Doris	Social Worker	\$ 500.00
		\$ 139,450.00

Roger Sero moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

3. EMPLOYMENT 18-50

- a. To employ **Andrea Kalina**, ESC representative on the Children's Continuum of Care Committee, effective August 1, 2018 - July 31, 2019.
Reimbursement for services will be at the rate of \$30 per hour and not to exceed a maximum of 150 hours.

Roger Sero moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-abstained; Maldonado-yes; Sero-yes;
Von Gunten-yes
Motion Carried

NEW BUSINESS: 18-51

The September board meeting will be held at the Pathways To Success building in Oberlin at 4:00 p.m.

The November board meeting date changed to November 13, 2018.

ADJOURNMENT - 18-52

Roger Sero moved, seconded by James Barnhart that the meeting be adjourned at 4:50 p.m.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

President

Treasurer