

**RECORD OF PROCEEDINGS**

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: April 15, 2020

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Wednesday, April 15, 2020. The meeting was called to order by Mr. Barnhart at 8:33 A.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-via zoom; Sero-yes  
Absent: None  
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Ms. Dotson updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 20-18

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on March 18, 2020.
- b. Financial Report and Condition of Funds for March, 2020 as reviewed and read.
- c. Payment of March bills as described in the computer printout sheets.
- d. Investments as reviewed and read.

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

SUPERINTENDENT'S REPORT

- General updates

SUPERINTENDENT'S RECOMMENDATIONS:

1. GENERAL: 20-19

- a. To approve the service agreement with Bay Village City Schools to provide a Gifted Consultant for 10 days from August 5, 2020 - June 15, 2021 at a cost of \$8,000.
- b. To approve the service agreement with Bay Village City Schools to provide a Literacy Consultant for 10 days from August 5, 2020 - June 15, 2021 at a cost of \$8,000.
- c. To approve the service agreement with Cuyahoga Heights Local Schools to provide a Gold Package Membership and Consultant Services with NORT2H from July 1, 2020 - June 30, 2021 at a cost of \$13,509.
- d. To approve the services agreement with FranklinCovey Client Sales, Inc. to provide an Unconscious Bias Workshop on August 26, 2020 at a cost of \$5,696 which includes the consultant fee and (85) participant kits.
- e. To approve the contract with SC Strategic Solutions for ESC professional services and imaging software from July 1, 2020 - June 30, 2023 at a cost of \$10,985 per year.
- f. To approve the contract with SC Strategic Solutions for LERC professional services and imaging software from July 1, 2020 - June 30, 2023 at a cost of \$695 per year.

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- g. To approve the Group Retrospective (Retro) Rating Program with Sheakley for the 2021 rate year 01/01/2021 to 12/31/2021 at an annual fee of \$790.
- h. To approve the 2020-2021 Pathways to Success school calendar:

**EXHIBIT "A"**

**Pathways To Success  
Staff School Year Calendar  
2020-2021**

JULY 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

AUGUST 2020				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

SEPTEMBER 2020				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCTOBER 2020				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

NOVEMBER 2020				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

DECEMBER 2020				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

<b>Aug. 19th Teacher's 1st Day</b>
<b>Aug. 19th: /ESC Staff Meeting</b>
<b>Aug. 31st: Student's 1st Day</b>
<b>Sept. 7th: Labor Day</b>
<b>Sept. 25th: 1st Qrt. Interim Reports</b>
<b>Oct. 9th: NEOEA Day-No Classes</b>
<b>Oct. 30th 1st Qrt. Report Cards/In-Service</b>
<b>Nov. 25th: Conferences-No classes</b>
<b>Nov. 26th: Thanksgiving-Closed</b>
<b>Nov. 27th: Closed</b>
<b>Dec. 4th: 2nd Qrt. Interim Reports</b>
<b>Dec. 23rd thru Jan. 1st: Winter Break</b>
<b>Jan. 15th: 2nd Qrt. Report Cards/ESC wellness meeting</b>
<b>Jan. 20th: Martin Luther King Day-Closed</b>
<b>Feb. 12th: 3rd Qrt. Interim Reports</b>
<b>Feb. 23rd: President's Day-Closed</b>
<b>March 12th: 3rd Qrt. Report Cards/In-Service</b>
<b>April 2nd thru 5th: Spring Break</b>
<b>April 16th: 4th Qrt. Interim Reports</b>
<b>May 14th: Transition Meetings-No Classes</b>
<b>May 28th: Student's Last Day</b>
<b>May 31st: Memorial Day-Closed</b>
<b>June 3rd: Staff's Last Day/ESC meeting</b>

08/31-10/30: 1st Qrt	42
11/02-01/15: 2nd Qrt	41
03/15-05/12: 3rd Qrt	37
08/15-05/28: 4th Qrt	48
	<b>168</b>

no classes/ teachers days  
 = Closed

JANUARY 2021				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

FEBRUARY 2021				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

MARCH 2021				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

APRIL 2021				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY 2021				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

JUNE 2021				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Roger Sero moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart=yes; Kalina=yes; Maldonado=yes; Melda=yes; Sero=yes  
 Motion Carried

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### 2. REDUCTION IN FORCE: 20-20

**WHEREAS**, ORC Section 3319.17 and Board Policy 3131 provides that a Governing Board of Educational Service Center may make a reduction in force of its teaching staff for "financial reasons" and

**WHEREAS**, the Oberlin City Schools have reorganized their programs due to a loss of grant funding and

**WHEREAS**, it is necessary for the Board of Education to reduce its teaching staff for the 2020-21 school year pursuant to ORC Section 3319.17 and Board Policy 3131,

**NOW THEREFORE**, the Governing Board voting in the affirmative hereby adopts the following:

1. That pursuant to ORC 3319.17 it is necessary to reorganize the teaching staff.
2. That the Superintendent is directed to make a recall list for the teacher being reduced-in-force, if the teacher has continuing contract status with the Educational Service Center.
3. That the Treasurer is hereby directed to notify the Academic Instructional Coach to be reduced of the Governing Board's action and to also provide said suspended teacher with the appropriate COBRA notice.

Effective May 29, 2020, **Kate Hamilton**, Academic Instructional Coach assigned to Oberlin City Schools is reduced in force.

Judy Maldonado moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

### 3 REDUCTION IN FORCE: 20-21

Classified Staff Member

Pursuant to ORC Section 3319-172 and Board Policy 4131 provides that a Governing Board of an Educational Service Center may make a reduction in force of its nonteaching staff for reduction in total number of students. Avon preschool has a decreased number of special education students registered for the FY2020-21 school year. Therefore, effective July 31, 2020 **Katie Thomson**, Educational Aide, is reduced in force. The Treasurer is hereby directed to notify the nonteaching employee of the board's action and provide COBRA notice if appropriate.

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

### 4. PERSONNEL: 20-22

- a. To authorize the Treasurer to send salary notices to all appropriate classified personnel for the 2020-2021 school year.
- b. To reemploy board classified staff in the position indicated, for the contract period stipulated, as per the approved salary schedule, effective with the employees 2020-2021 contract year. All contracts are contingent upon school districts contracting with the Educational Service Center for services.

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**One-Year Contracts - August 1, 2020 through July 31, 2021**

Kendis Bender	P.T. Parent Mentor	N/A	hourly, not to exceed 24 hrs/week
Alexandria Cyrus	Educational Aide (ELC)	Step 1	hourly, not to exceed 24 hrs/week
Hayley Garza	Educational Aide (ELC)	Step 1	hourly, not to exceed 24 hrs/week
Traci Krone	Sub.Educational Aide (ELC)	Step 1	hourly, not to exceed 24 hrs/week
Katherine Loos	Clerk (St. Joseph)	N/A	hourly, not to exceed 10 hrs/week
Thilaga Sundar	Educational Aide (ELC)	Step 1	hourly, not to exceed 24 hrs/week
Barb Wilson	Educational Aide (ELC)	Step 6	hourly, not to exceed 24 hrs/week

**Two-Year Contract - August 1, 2020 through July 31, 2022**

Bethany Bayus	Educational Aide (ELC)	Step 16	8hrs/day-9 months
Tracy Butchko	Gifted Secretary	Step 16	10 months
Stephanie Calhoun	Secretary (ELC)	Step 5	10 months
Katherine Kalvitz	Educational Aide (Avon)	Step 2	7.5hrs/day-9 months
Robin Kilmartin	Educational Aide (Avon)	Step 5	18hrs/week-9 months
Nancy Kuhn	Secretary (PTS)	Step 1	9 months
Carol McIntyre	Educational Aide (Elyria)	N/A	6.5hrs/day-9 months
Linda Moore	Educational Aide (ELC)	Step 1	7 hrs/day-9 months
Monica Newsome	Educational Aide (ELC)	Step 1	4.5hrs/day-9 months
Stephanie Predovich	Educational Aide (Avon)	Step 1	7.5/hrs day-4days/wk- 9 mo
Debbie Sawicki	P.T. Speech Path. Secy	Step 8	not to exceed 16 hrs/wk- 9 mo
Sylvia Small	Educational Aide (Keystone)	Step 13	6.25/hrs day-9 months
Savannah Smith	Educational Aide (ELC)	Step 1	9 months
Katy Tansey	Educational Aide (ELC)	Step 1	8 hrs/day-9 months
Amanda Tuttle	Educational Aide (ELC)	Step 1	8 hrs/day-9 months
Colleen Verhiley	Interpreter (N.Ridgeville)	Step 13	7.5 hrs/day-9 months

**One-Year Contracts - July 1, 2020 through June 30, 2021**

Irene Dickerson	P.T. Treasurer's Office	N/A	hourly, not to exceed 24 hrs/week
Lisha Nasipak	Insurance Supervisor	Step 8	30 hrs/week
Debbie Sawicki	P.T. Fingerprinting	N/A	hourly, not to exceed 24 hrs/week
Karen Thorne	P.T. DH/SS Data Clerk	N/A	hourly

c. To employ **David Kish**, Assistant Superintendent, on a 12-month administrative contract, effective 08/01/20 - 07/31/23 at a salary of \$110,000 plus full pick up of STRS.

d. To approve supplemental contract for the following:

**Julie d'Aliberti**, Director State Support Team Region 2, effective April 16 - July 31, 2020 for work outside her regular contract, to be paid at her hourly rate by submission of timesheets, not to exceed 80 hours.

**David Kish**, Assistant Superintendent, effective April 16 - July 31, 2020 for work outside his regular contract, to be paid at his hourly rate by submission of timesheets, not to exceed 80 hours.

e. To rescind resolution #20-16 the resignation of **John Zbornik**, School Psychologist assigned to Firelands Local Schools.

f. To accept the resignation of **Carol Gow**, Educational Aide assigned to the Early Learning Center, effective July 31, 2020.

g. To accept the resignation of **Carolyn Richardson**, SLP assigned to Holy Trinity/St. Mary's, effective July 31, 2020.

h. To approve the following insurance rates for the Educational Service Center of Lorain County, effective July 1, 2020 - June 30, 2021:

Premium		85%	15%
	Rate	Bd. Share	Employee
Medical & Prescription (S)	\$ 713.85	\$ 606.77	\$ 107.08
Medical & Prescription (F)	\$ 1,784.63	\$ 1,516.94	\$ 267.69
Dental (S)	\$ 35.91	\$ 30.52	\$ 5.39
Dental (F)	\$ 95.17	\$ 80.89	\$ 14.28
Vision (S)	\$ 4.67	\$ 3.97	\$ 0.70
Vision (F)	\$ 12.38	\$ 10.52	\$ 1.86
Total (S)	\$ 754.43	\$ 641.27	\$ 113.16
Total (F)	\$ 1,892.18	\$ 1,608.35	\$ 283.83
<b>Annual (S)</b>	<b>\$ 9,053.16</b>	<b>\$ 7,695.19</b>	<b>\$ 1,357.97</b>
<b>Annual (F)</b>	<b>\$ 22,706.18</b>	<b>\$ 19,300.25</b>	<b>\$ 3,405.93</b>

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<b>Minimum Value</b>		<b>85%</b>	<b>15%</b>
	<u>Rate</u>	<u>Bd. Share</u>	<u>Employee</u>
Medical & Prescription (S)	\$ 520.99	\$ 442.84	\$ 78.15
Medical & Prescription (F)	\$ 1,222.98	\$ 1,039.53	\$ 183.45
Dental (S)	\$ 35.91	\$ 30.52	\$ 5.39
Dental (F)	\$ 95.17	\$ 80.89	\$ 14.28
Vision (S)	\$ 4.67	\$ 3.97	\$ 0.70
Vision (F)	\$ 12.38	\$ 10.52	\$ 1.86
Total (S)	\$ 561.57	\$ 477.33	\$ 84.24
Total (F)	\$ 1,330.53	\$ 1,130.95	\$ 199.58
<b>Annual (S)</b>	<b>\$ 6,738.84</b>	<b>\$ 5,728.01</b>	<b>\$ 1,010.83</b>
<b>Annual (F)</b>	<b>\$ 15,966.36</b>	<b>\$ 13,571.41</b>	<b>\$ 2,394.95</b>

Judy Maldonado moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

NEW BUSINESS:

None.

ADJOURNMENT: 20-23

Roger Sero moved, seconded by Judy Maldonado that the meeting be adjourned at 8:53 A.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
Motion Carried

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 President

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 Treasurer