

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: December 18, 2018

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, December 18, 2018. The meeting was called to order by Mrs. Von Gunten at 4:05 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
Absent: Sero
Motion Carried

HEARING FROM THE PUBLIC

Kirsten Hill, Ohio State BOE District 2, member-elect

BOARD MEMBER REPORTS

- AESA Conference

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 18-681. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on November 13, 2018.
- b. Financial Report and Condition of Funds for November, 2018 as reviewed and read.
- c. Payment of November bills as described in the computer printout sheets.
- d. Investments as reviewed and read.

Ken Kalina moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
Absent: Sero
Motion Carried

SUPERINTENDENT'S REPORT

- AESA Conference

SUPERINTENDENT'S RECOMMENDATIONS:1. ORGANIZATIONAL MEETING: 18-69

- a. To set the January Organizational Meeting date for January 15, 2019.
- b. To nominate Mrs. Lois Von Gunten as Board President pro tem to preside initially at the January organizational meeting until a new president is elected.

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
Absent: Sero
Motion Carried

2. GENERAL: 18-70

- a. To approve the bylaws and plan of the Lorain County Business Advisory Council to replace the affiliation with the United Cerebral Palsy of Greater Cleveland Business Advisory Council.
- b. To adopt revised policy 5517 - Anti-Harassment.
- c. To approve the agreement with Spectrum for internet service at the Early Learning Center.

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- d. To enter into an agreement with Michelle Houts, as the Guest Author for the Young Authors event on May 19, 2019 at a cost not to exceed \$1,135, to be paid through Curriculum Rotary.
- e. To enter into an agreement with Lisa Williamson to present "How to Provide Integrated Services for Preschoolers in the Real World" on December 5, 2018 at a cost not to exceed \$200 to be paid through Special Ed. Rotary.
- f. To approve the service agreement with Oberlin City Schools to employ substitute administrators effective December 17, 2018 - June 30, 2019 at a daily rate of \$300 per day.
- g. To approve the contract with Bill Bogner, Educational Consultant, at an estimated cost of \$1,500.
- h. To authorize the Treasurer to pay the Ohio School Boards Association (OSBA) annual membership dues for calendar year 2019 in the amount of \$2,982 which includes the OSBA Briefcase electronic subscription.

James Barnhart moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
 Absent: Sero
 Motion Carried

3. PERSONNEL: 18-71

- a. To employ **Michael Kishman** and **Karen Mahan** as substitute administrators assigned to Oberlin City Schools effective 12/17/18 - 06/30/19 at a daily rate of \$250 by submission of timesheets, not to exceed 3 days per week. All costs to be paid by Oberlin City Schools.
- b. To employ **John Berglund** as a substitute teacher for Pathways and DH/SS/TP at the regular substitute rate of \$100 per day/\$50 per half day, to be paid by submission of timesheets, effective 12/03/18 - 06/30/19.
- c. To approve supplemental contracts for the following:
 - Barb Wilson**, Educational Aide at the Early Learning Center, for additional hours of training outside her normal work day, not to exceed 20 hours, effective 11/16/18 - 06/30/19 to be paid at her hourly rate by submission of timesheets.
 - Hailey Garza**, Educational Aide at the Early Learning Center, effective 12/05/18 - 01/11/19 to be paid out of account 001-0000, \$9.34 per hour by submission of timesheets.
- d. To approve Family Medical Leave for **Mariana Kalo**, Educational Aide at the Early Learning Center, effective 12/05/18 - 01/11/19. All accrued sick leave will be used before an unpaid leave.
- e. To revise resolution #18-37(b) **Jennifer Fazio**, effective January 3, 2019 to three (3) full days and two (2) five hour days.
- f. To revise resolution #18-49(bb) additional travel for the following staff members for fiscal year 2019:

Kyle Closen	Transition Coordinator	\$	250.00
*Moir Erwine	Dir. Curriculum and PD	\$	59.92
Vicky Timko	Educational Consultant, SST2	\$	2,000.00

*mileage accrued in June 2018

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- g. To accept the resignation of **Connor Newton**, Extended Care Program, effective December 21, 2018.
- h. To approve out-of-state travel expenses for **Chelsea Kaminski**, Occupational Therapist, to attend Handwriting Without Tears Assessment Workshop in Boston, MA on February 23-25, 2019 at an estimated cost of \$1,200 to be paid from 001.

James Barnhart moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
 Absent: Sero
 Motion Carried

4. LERC BOARD OF DIRECTORS: 18-72

- a. To approve the minutes for the meeting of September 10, 2018.
- b. To approve the fiscal reports for the following Consortium Programs (September, 2018):

Insurance	Life Insurance
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- c. To authorize the Treasurer to write off lost check #12170 in the amount of \$16.65 and receipt it back in to the LERC fund (020-9030).
- d. To adopt the LERC 5-Year Wellness Strategy Plan, effective November 2018.

Ken Kalina moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
 Absent: Sero
 Motion Carried

NEW BUSINESS

None.

ADJOURNMENT: 18-73

Judy Maldonado moved, seconded by James Barnhart that the meeting be adjourned at 5:00 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
 Absent: Sero
 Motion Carried

 President

 Treasurer