

**RECORD OF PROCEEDINGS**

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: February 13, 2018

**A Public Hearing to consider the 2018-2019 Educational Service Center office calendar and the 2018-2019 Early Learning Center school calendar.**

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, February 13, 2018. The meeting was called to order by Mrs. Von Gunten at 4:05 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
 Absent: None  
 Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 18-09

1. It is recommended that the Board approve:

- a. Minutes of the organizational and regular meeting of the Board held on January 16, 2018.
- b. Financial Report and Condition of Funds for January, 2018 as reviewed and read.
- c. Payment of January bills as described in the computer printout sheets.
- d. Investments as reviewed and read.

Roger Sero moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
 Motion Carried

SUPERINTENDENT'S REPORT

- Superintendent Search

SUPERINTENDENT'S RECOMMENDATIONS:

1. GENERAL: 18-10

- a. To enter into an agreement with Laurie Wallmark as the Guest Author for the Young Authors event on May 16, 2018 at a cost not to exceed \$2,225, to be paid through Curr. Rotary. (014-9011)
- b. To enter into an agreement with Center for Arts Inspired Learning for artist Jim Gill to visit classrooms as part of Young Authors on February 5-9, 12-16, 20-23, 2018 at a cost not to exceed \$5,700, to be paid through Curr. Rotary. (014-9011)
- c. To enter into an agreement with Rachel Wright through the Hamilton County ESC to present "The SLP's Guide to Serving Culturally and Linguistically Diverse Students" on May 4, 2018 at a cost not to exceed \$1,500 to be paid through SLP Supervisor Purchased Services. Facility and catering cost of \$1,800 (Vermilion Boat House) to be paid through Special Edu. Rotary. (014-9012)

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- d. To approve service agreements with Fairview Park Schools to provide a two hour gifted presentation on three separate evenings between February - June 30, 2018 at a total cost of \$900.
- e. To approve a Malley's Chocolate fundraiser for the Early Learning Center preschool program, effective February 28 - March 20, 2018.
- f. To approve the 2018-2019 Educational Service Center of Lorain County office calendar:

**Educational Service Center of Lorain County  
School Calendar  
2018-19**

**EXHIBIT "A"**

<b>July '18</b>						<b>January '19</b>					
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>		<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
2	3	4	5	6		1-New Year's Day		2	3	4	
4-Independence Day	9	10	11	12	13		7	8	9	10	11
	16	17	18	19	20	18-Staff/Wellness Meeting	14	15	16	17	
	23	24	25	26	27	21-M.L.King Day	21	22	23	24	25
	30	31					28	29	30	31	
	25										
<b>August '18</b>						<b>February '19</b>					
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>		<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
1-First Day 10-mos.			1	2	3						1
	6	7	8	9	10		4	5	6	7	8
20-First Day Teachers	13	14	15	16	17		11	12	13	14	15
20-Staff Meeting		21	22	23	24	18-President's Day	18	19	20	21	22
	27	28	29	30	31		25	26	27	28	
<b>September '18</b>						<b>March '19</b>					
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>		<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
3-Labor Day	3	4	5	6	7						1
	10	11	12	13	14		4	5	6	7	8
	17	18	19	20	21		11	12	13	14	15
	24	25	26	27	28		18	19	20	21	22
							25	26	27	28	29
<b>October '18</b>						<b>April '19</b>					
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>		<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
	1	2	3	4	5						1
	8	9	10	11	12	19-Good Friday	8	9	10	11	12
	15	16	17	18	19	22-26 Spring Break	15	16	17	18	
	22	23	24	25	26						
	29	30	31				29	30			
<b>November '18</b>						<b>May '19</b>					
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>		<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
			1	2				1	2	3	
	5	6	7	8	9		6	7	8	9	10
	12	13	14	15	16	27-Memorial Day	13	14	15	16	17
22-Thanksgiving Day	19	20	21	22	23	31-Last Day Teachers/Staff Meeting	20	21	22	23	24
	26	27	28	29	30		27	28	29	30	
<b>December '18</b>						<b>June '19</b>					
<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>		<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	
	3	4	5	6	7						
	10	11	12	13	14	7-Last Day 10 mos.	3	4	5	6	7
	17	18	19	20			10	11	12	13	14
Dec 21-Jan 1 Winter Break							17	18	19	20	21
							24	25	26	27	28
<b>Key:</b>											
Holidays			○			1st and last day for teachers				☆	
Non-paid day off for staff			◡			1st and last day for 10 mo. employees				△	
Staff meeting, all employees			■			Day off - 9 & 10 month staff				■	

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g. To approve the 2018-2019 Early Learning Center school calendar:

**Early Learning Center  
2018-2019 SCHOOL YEAR**

EXHIBIT "B"

<b>AUGUST 2018</b>	<b>SEPTEMBER 2018</b>	<b>OCTOBER 2018</b>
<b>NOVEMBER 2018</b>	<b>DECEMBER 2018</b>	<b>JANUARY 2019</b>
<b>FEBRUARY 2019</b>	<b>MARCH 2019</b>	<b>APRIL 2019</b>
<b>MAY 2019</b>	<b>JUNE 2018</b>	<b>JULY 2018</b>

R - Teacher records day - no students  
P - Professional Development - no students

**GRADING TRIMESTERS**

1<sup>st</sup>: Sept 4 - Nov 16 = 52 days  
2<sup>nd</sup>: Nov 26 - Feb 22 = 52 days  
3<sup>rd</sup>: Feb 25 - May 17 = 52 days

END OF Trimester MARKED IN RED  
Report Cards Issued  
Nov 26, Feb 21, May 21

P-T Confer. Comp Dates: Nov 20-21  
FIRST TEACHER/PARA DAY August 20  
FIRST STUDENT DAY August 27  
LAST STUDENT DAY May 24  
LAST/PARA TEACHER DAY May 31

**STAFF PROFESSIONAL  
DEVELOPMENT DAYS (P)**  
Oct 12, Jan 18, March 8

**NO SCHOOL**

Labor Day	September 3
Thanksgiving Break	Nov. 20-23
Winter Break	Dec 21-Jan 1
MLK Jr. Day	January 21
Presidents' Day	February 18
Spring Break	April 19-26
Memorial Day	May 27

Paraprofessionals do not work  
Nov 19-21  
Feb 15

**PARENT-TEACHER CONFERENCES**

Fall  
Nov 7: 4:30 - 7:30 p.m.  
Nov 8: 4:30 - 7:30 p.m.

Spring  
March 6: 4:30 - 7:30 p.m.  
March 7: 4:30 - 7:30 p.m.

**Key**  
{ } Parent Teacher Conferences

First/Last Day for Students

James Barnhart moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

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2. PERSONNEL: 18-11

- a. To employ **Stephanie Predovich**, Educational Aide assigned to Avon Preschool, effective January 16 - May 31, 2018 for 3.5 hours per day/4 days per week at Step 0 of the Educational Aide salary schedule by submission of timesheets.
- b. To employ **Deborah Sawicki**, part-time Speech-Language-Hearing Services Secretary, effective February 13 - June 8, 2018 not to exceed 24 hours per week at Step 10 of the Secretary Level 1 salary schedule by submission of timesheets.
- c. To employ **Christopher Verda**, Extended Care Program Assistant at the Early Learning Center, effective February 6 - May 25, 2018 not to exceed 24 hours per week at Step 0 of the Aide salary schedule by submission of timesheets.
- d. To revise resolution #17-47(a) **Allison Pappas**, part-time Educational Aide, to be paid by submission of timesheets effective February 5, 2018.
- e. To accept the resignation of **Pamilyn Linden**, Extended Care Program, effective January 24, 2018.
- f. To accept the resignation of **Jeffrey Graham**, Consultant, effective July 31, 2018.
- g. To accept the resignation of **Gregory Ring**, Superintendent, effective July 31, 2018 due to retirement. Any unused vacation time will be paid out per Board policy.
- h. To approve out-of-state travel expenses for **Joshua Preece**, Educational Consultant SST2 to attend Safe and Civil Schools Conference in Portland, OR on July 15-19, 2018 at an estimated total cost of \$3,925. All costs to be paid through 516-9318.

Roger Sero moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

3. LERC BOARD OF DIRECTORS: 18-12

- a. To approve the minutes for the meeting on November 2, 2017.
- b. To approve the Fiscal Reports for the following Consortium Programs (October, November and December, 2017):
 

Insurance	Life Insurance
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Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

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NEW BUSINESS

None.

ADJOURNMENT: 18-13

Ken Kalina moved, seconded by Judy Maldonado that the meeting be adjourned at 4:43 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

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President

\_\_\_\_\_  
Treasurer