

**RECORD OF PROCEEDINGS**

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: June 19, 2018

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, June 19, 2018. The meeting was called to order by Mrs. Von Gunten at 4:00 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Absent: None  
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBERS REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 18-39

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on May 15, 2018.
- b. Financial report and Condition of Funds for May, 2018 as reviewed and read.
- c. Payment of May bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To adopt Temporary Appropriations and Revenue Projections for the 2018-2019 fiscal year in the amount of 25% of initial fiscal year 2019 Appropriations (Permanent appropriation and revenue amounts will be adopted at the August meeting).
- f. To authorize the Treasurer to re-appropriate and adjust revenue and expense amounts as necessary prior to the end of the current fiscal year. (June 30, 2018)

**Final Revenue Adjustments  
ESC of Lorain County**

FUND	CHANGE
001-0000	\$ 281,664.57
001-9007	\$ 5,798.65
001-9008	\$ 40,334.77
001-9009	\$ (64,988.80)
001-9013	\$ (7,000.00)
001-9015	\$ 5,727.32
001-9018	\$ 21,849.70
001-9020	\$ 13,991.18
014-9011	\$ 22,889.62
014-9012	\$ 10,470.00
014-9013	\$ 300.00
014-9096	\$ 8,739.93
018-9000	\$ 7,180.33
019-9015	\$ (900.00)
019-9043	\$ 960.00
019-9044	\$ 3,500.00
022-9000	\$ 1,901.36
022-9099	\$ 50.00

**Final Appropriation  
Adjustments  
ESC of Lorain County**

FUND	CHANGE
001-0000	\$ 287,711.18
001-9007	\$ (23,973.12)
001-9008	\$ 41,232.69
001-9009	\$ (64,988.80)
001-9010	\$ (91,785.77)
001-9013	\$ (7,000.00)
001-9014	\$ (6,285.83)
001-9015	\$ (900.36)
001-9018	\$ (103,282.36)
001-9020	\$ 13,991.18
014-9011	\$ (54,522.19)
014-9012	\$ (26,124.83)
014-9013	\$ (8,544.34)
014-9096	\$ (7,355.33)
018-9000	\$ 4,382.51
019-9015	\$ (2,490.59)
019-9029	\$ (3,408.08)
019-9030	\$ (2,003.58)

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024-0000	\$ 21,965.06	019-9043	\$ 959.98
026-9039	\$ 4,309,650.21	019-9044	\$ (1,989.56)
439-9055	\$ 4,867.44	019-9115	\$ (13,659.66)
439-9056	\$ (8,688.46)	022-9000	\$ (5,744.36)
463-9217	\$ 1,316.69	022-9099	\$ (437.32)
499-9086	\$ 4,553.96	024-0000	\$ 22,919.47
499-9087	\$ 11,205.44	026-9039	\$ 1,208,158.80
499-9118	\$ (17,445.80)	439-9055	\$ 4,867.44
499-9217	\$ (2,811.36)	439-9056	\$ (7,634.93)
499-9218	\$ (5,712.58)	463-9217	\$ 1,316.69
499-9418	\$ (13,265.59)	499-9086	\$ 4,553.96
499-9717	\$ 8,243.82	499-9087	\$ 11,205.44
499-9718	\$ (38,640.07)	499-9118	\$ (15,973.47)
499-9816	\$ 75.00	499-9217	\$ (2,811.36)
516-9017	\$ 10,959.51	499-9218	\$ (287.91)
516-9317	\$ 145,157.36	499-9418	\$ (11,566.06)
516-9318	\$ (91,564.63)	499-9717	\$ 8,243.82
516-9818	\$ (89,195.00)	499-9718	\$ (38,641.23)
551-9718	\$ (15,673.26)	499-9816	\$ 75.00
572-9043	\$ 11,663.08	516-9017	\$ 10,959.51
572-9044	\$ (29,917.22)	516-9317	\$ 145,157.36
572-9218	\$ (9,367.09)	516-9318	\$ 66,977.67
572-9473	\$ 6,339.33	516-9818	\$ (89,195.00)
587-9299	\$ 381.96	551-9718	\$ (14,791.35)
587-9399	\$ (2,653.85)	572-9043	\$ 11,663.08
587-9418	\$ (24,679.94)	572-9044	\$ (29,477.66)
587-9917	\$ (3,315.45)	572-9218	\$ (9,367.09)
587-9918	\$ (13,646.90)	572-9473	\$ 6,339.33
<b>TOTAL</b>	<b>\$ 4,522,270.29</b>	587-9299	\$ 381.96
		587-9399	\$ (1,246.81)
		587-9418	\$ (24,679.94)
		587-9917	\$ (3,315.45)
		587-9918	\$ (13,647.68)
		<b>TOTAL</b>	<b>\$ 1,163,965.05</b>

**Final Revenue Adjustments****Final Appropriation Adjustments****LERC****LERC**

020-9030 \$ 4,309,650.21

020-9030 CHANGE  
\$ 1,208,158.80g. To authorize the Treasurer to make the following **Permanent Transfers**:

\$ 53,124.49 from General Fund (001-0000) to Lorain County Academy (001-9008)  
 \$ 11,603.61 from Detention Home (001-9009) to Lorain County Academy (001-9008)  
 \$ 15,483.56 from Homeless Shelter (001-9013) to Lorain County Academy (001-9008)  
 \$ 1,218.73 from Early Learning Activity Fund (018-9000) to Before/After Care (001-9020)  
 \$ 548.54 from ECE FY2012-13 (439-9051) to Before/After Care (001-9020)  
 \$ 2,177.41 from ECE FY2013-14 (439-9052) to Before/After Care (001-9020)  
 \$ 1,380.00 from ECE FY2014-15 (439-9053) to Before/After Care (001-9020)  
 \$ 11,205.44 from General Fund (001-0000) to Parent Mentor (499-9087)

Roger Sero moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

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SUPERINTENDENT'S REPORT

- Final review Serving Forward 6.0
- Annual Report

SUPERINTENDENT'S RECOMMENDATIONS1. BOARD POLICY: 18-40

To adopt/revise the following Board Policies:

Revised Policy 4121 - Criminal History Record Check  
 Revised Policy 7530 - Lending of Board Owned Equipment  
 New Policy 7530.02 - Staff Use of Personal Communication Devices  
 New Policy 7542 - Access to Educational Service Center Technology Resources and/or Information Resources from Personal Communication Devices  
 Revised Policy 8400 - School Safety  
 Revised Policy 9141 - Center, Business Advisory Council

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
 Motion Carried

2. GENERAL: 18-41

- a. To approve the contract with Kim Campbell to present "Shake, Rattle & Roll: Motivating, Managing & Understanding the Middle School Student" on August 6, 2018 at a cost not to exceed \$1,500, to be paid through Curr. Rotary.
- b. To approve the contract with Jen Griest Hayes to present "Yoga 4 Classrooms IMPLEMENT Training" on July 23 - 25, 2018, at a cost not to exceed \$5,000, to be paid through Curr. Rotary.
- c. To approve the service agreement with Clearview Local Schools for a one-on-one preschool aide, effective August 27, 2018 - May 24, 2019 at an estimated cost of \$8,600.
- d. To approve the service agreement with Clearview Local Schools for a play-based assessment during the month of June 2018 at a cost of \$980.
- e. To approve the service agreement with Clearview Local Schools to provide a Social Worker for the 2018-19 school year at an estimated cost of \$35,120.
- f. To approve the service agreement with Midview Local Schools for a play-based assessment during the month of June 2018 at a cost of \$3,862.
- g. To approve the service agreement with Wellington Exempted Village Schools for a play-based assessment during the month of June 2018 at a cost of \$1,327.
- h. To approve the service agreement with North Ridgeville City Schools to provide a Behavioral and Autism Specialist for the 2018-19 school year at an estimated cost of \$65,645.
- i. To approve the service agreement with Edison Local Schools for vision services in their extended school year program at a cost of \$75 per hour.
- j. To approve the service agreement with Vermilion Local Schools for vision services in their extended school year program at a cost of \$75 per hour.
- k. To approve the service agreement with Vermilion Local Schools for speech language services in their extended school year program at a cost of \$75 per hour.

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- l. To approve the service agreement with Amherst Exempted Village Schools to provide a Social Worker for the 2018-19 school year at an estimated cost of \$85,891.
- m. To approve the service agreement with Keystone Local Schools to provide a Social Worker for the 2018-19 school year at an estimated cost of \$33,670.
- n. To approve the service agreement with Firelands Local Schools to provide a Social Worker for the 2018-19 school year at an estimated cost of \$35,120.
- o. To approve contracts with Amherst Exempted Village, Avon Lake City, Bay Village, Elyria City, Keystone Local, Lorain City, New London, and North Ridgeville City school districts in the ESCLC sponsored Project SEARCH for the 2018-19 academic school year. Cost will be \$12,600 per participating student. Programs will be housed at Mercy Hospital in Lorain and Lorain County Community College in Elyria with transportation to be arranged through the respective school districts.
- p. To approve the contract with eSchoolView, effective July 1, 2018 - June 30, 2023, at an annual cost of \$7,020.
- q. To approve the agreement with Positive Education Program (PEP) to provide 35 days of consultation and support services in the amount of \$27,810. All costs will be reimbursed by participating districts.
- r. To approve the contract with Lorain County Public Health for additional nursing services effective June 1 - August 30, 2018 not to exceed \$300.
- s. To approve the Memorandum of Understanding between Lorain County Alcohol and Drug Abuse Services, Inc. (LCADA) and the Educational Service Center of Lorain County, to formalize referral services.
- t. To approve the membership with the Ohio Coalition for Equity & Adequacy of School Funding for FY2018-19 at a cost of \$1,000 to be paid through General Fund.
- u. To contract with Dr. Lori Wilfong, Creative Literacy Consulting, Inc. for English Language Arts/Literacy Professional Development, as needed.
- v. To approve the membership with OESCA/AESA for the 2018-19 school year at a cost of \$9,568 to be paid through General Fund.
- w. To approve the contract with Griffith Paving to repair two catch basins, clean and seal cracks, repave and strip front and side parking lot of the ESC building at a cost of \$22,000.
- x. To adopt the State Support Team Region 2 Staff Handbook.
- y. To approve the revised Lorain County Early Learning Center Parent Handbook.
- z. To approve the revised Avon Preschool Parent Handbook.

James Barnhart moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

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### 3. REDUCTION IN FORCE: 18-42

Classified Staff Member

Pursuant to ORC Section 3319.172 and Board Policy 4131 provides that a Governing Board of an Educational Service Center may make a reduction in force of its nonteaching staff for reduction in total number of students. Avon preschool has a decreased number of students registered for the FY2018-19 school year. Therefore, effective July 31, 2018 **Stephanie Predovich**, Educational Aide, is reduced in force. The Treasurer is hereby directed to notify the nonteaching employee of the board's action and provide COBRA notice if appropriate.

Roger Sero moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

### 4. PERSONNEL: 18-43

- a. To employ **Angela Berga**, Speech Language Pathologist assigned to Avon Early Learning Center, on a 9-month contract, at Step 3 MA of the Teachers/SLP/Psychologist salary schedule, effective August 20, 2018 - July 31, 2019.
- b. To employ **Elizabeth Kocher**, Occupational Therapist, on a 9-month contract, at Step 7 MA of the Teachers/SLP/Psychologists salary schedule, effective August 20, 2018 - July 31, 2019.
- c. To employ **Kellie Gunter**, Project SEARCH Teacher, on a 9-month contract, at Step 9 BA of the Teachers/SLP/Psychologists salary schedule, effective August 20, 2018 - July 31, 2019.
- d. To employ **Kathryn Dilger**, Speech Language Pathologist assigned to Avon Lake City Schools, on a 9-month contract for 2 days/week at Step 2 MA of the Teachers/SLP/ Psychologists salary schedule (pro-rated) effective August 21, 2018 - July 31, 2019.
- e. To employ **Brittany Maurer**, Behavioral/Autism Specialist assigned to North Ridgeville City Schools, on a 9-month contract (190 days) at Step 8 MA of the Teachers/SLP/Psychologists salary schedule, effective August 13, 2018 - July 31, 2019.
- f. To employ **Kristin Acton**, Social Worker assigned to Avon Lake City Schools, on a 9-month contract at Step 9 MA of the Teachers/SLP/ Psychologists salary schedule, effective August 20, 2018 - July 31, 2019.
- g. To employ **Chelsea Freeman**, Social Worker assigned to Keystone and Midview Schools, on a 9-month contract at Step 4 MA of the Teachers/SLP/ Psychologists salary schedule, effective August 20, 2018 - July 31, 2019.
- h. To employ **Jill Maiorca**, Social Worker assigned to Amherst Exempted Village Schools, on a 9-month contract at Step 12 MA+30 of the Teachers/SLP/Psychologists salary schedule, effective August 20, 2018 - July 31, 2019.
- i. To employ **Amy Wells**, Social Worker assigned to Wellington Exempted Village Schools, on a 9-month contract, 2 days/week, at \$250 per day to be paid by submission of timesheets, effective August 20, 2018 - July 31, 2019.
- j. To employ **Doris Woodward-Davila**, Social Worker assigned to Clearview and Firelands Local Schools, on a 9-month contract at Step 15 MA of the Teachers/SLP/Psychologists salary schedule, pro-rated 177 days, effective August 14, 2018 - July 31, 2019.

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- k. To employ **Hayley Garza, Alyson Standen and Katy Tansey** as ESY Preschool Aides, assigned to Early Learning Center, effective June 18 - August 9, 2018, to be paid at a daily rate of \$35 by submission of timesheets out of 001-9015.
- l. To employ **Pamela Goswick**, OTES Trainer, effective June 18 - 21, 2018 at \$300 per day by submission of timesheets.
- m. To employ **Lori Gravelle** (not to exceed 65 hours) and **Kellie O'Neill** (not to exceed 75 hours) as ESY Preschool Aides, assigned to Avon Early Learning Center, effective June 16 - August 2, 2018, to be paid \$14 per hour by submission of timesheets.
- n. To approve supplemental contracts for the following:
- Renee Banal**, ESY Speech/Language Pathologist, effective June 18 - August 9, 2018, at her current daily rate, to be paid by submission of timesheets. All costs to be paid by North Ridgeville City Schools.
- Angela Barnes**, Vision Specialist, for ESY services effective June 18 - August 17, 2018 to be paid at her current hourly rate by submission of timesheets. All costs to be paid by Vermilion Local Schools.
- Angela Berga**, ESY Speech/Language Pathologist, effective July 1 - August 18, 2018, at her daily rate of pay, not to exceed 40 hours to be paid by submission of timesheets. All costs to be paid by Avon Local Schools.
- Angela Berga**, Speech Language Pathologist assigned to Avon Early Learning Center, for additional work hours outside of the regular school day for Avon Preschool staff, effective for the 2018-19 school year. Additional hours will be paid at the rate of \$37 per hour through the submission of timesheets, not to exceed 24 hours. All costs to be paid by Avon Local Schools.
- Sarah Dean**, Speech Language Pathologist, for ESY services, effective June 18 - August 17, 2018 to be paid \$45 per hour by submission of timesheets, not to exceed 12 hours.
- Jana Fehlan**, Before and After Care Substitute, effective May 10, 2018 for 1.5 hours to be paid at her hourly rate by submission of timesheet.
- Martha Harris**, Secretary, for additional hours effective June 11 - July 31, 2018 to be paid at her current hourly rate by submission of timesheets.
- Graham Henderson**, Supervisor Delinquent Education, up to 25 hours to assist with the transition of Pathways to Success (formerly LCA) to the new location at the Lorain County JVS, effective June 11 - July 31, 2018, to be paid at his daily rate by submission of timesheets.
- Jennifer Arnold, Elizabeth Koscho, and Julie Wilmer**, ESC Preschool Teachers, to work for the Avon Extended School Year (ESY) summer program, effective June 18 - August 2, 2018. The Teachers/SLP's will not exceed 65 hours each. They will be paid at their hourly rate based on the 2017-18 salary schedule. Salaries are to be paid by submission of timesheets and all costs to be paid by Avon Local Schools.
- Mariana Kalo** as an ESY substitute Preschool Aide, assigned to the Early Learning Center, effective June 18 - August 9, 2018, to be paid at a daily rate of \$35 by the submission of timesheets out of 001-9015.
- Jana Fehlan and Sue Gest**, Before and After Care Substitutes, effective August 21, 2018 - May 30, 2019 to be paid at an hourly rate of \$9.62 by submission of timesheets.

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**Thilaga Sundar**, Before and After Care Substitute, effective April 20 - May 18, 2018 to be paid at her hourly rate by submission of timesheets.

**Amanda Tuttle**, Educational Aide, for One-On-One services for a Clearview Preschooler at Step 1 of the Educational Aide salary schedule, 3.5 hours per day, effective August 27 - May 24, 2019. To be paid by submission of timesheets.

For the following staff effective June 4 - June 29, 2018 to participate and write reports for Play Based Assessments and IEP meetings at their current hourly rate by submission of timesheets:

**Renee Banal**, Speech Language Therapist  
**Angela Barnes**, Vision Specialist  
**Julie Bockmore**, Occupational Therapist  
**Elizabeth Fleming-Krall**, Supervisor Early Childhood  
**Kathy Rhode**, Psychologist  
**Susan Schneider**, Preschool Teacher  
**Jillian Toccaceli**, Physical Therapist

- o. To approve travel reimbursement to **Franco Gallo**, in-coming Superintendent, for expenses related to attending an OESCA meeting in Columbus during the month of June 2018.
- p. To revise resolution #17-30(b) **Carol Lepi**, Audiologist, to 135 days.
- q. To revise resolution #18-16(a) **Michelle McClintic**, Transition Coordinator, FMLA/maternity leave effective May 25, 2018.
- r. To revise resolution #18-31(b) to include **Scott Wuensch**, Senior Director of Technology assigned to Avon Lake City Schools.
- s. To revise resolution #18-41(c) **Thilaga Sundar**, Educational Aide, to four hours per day.
- t. To amend resolution number 18-31(b):  
Two-Year Contracts - July 1, 2018 through June 30, 2020  
**Daniel DeNicola** P.T. Operations Mgr - Oberlin 25hrs/week
- u. To establish salaries for staff members that are not on the salary schedules for the 2018-2019 contract year:

**2018-2019**

NAME		EFF DATE	POSITION
CALHOUN STEPHANIE	\$13.12	7/1	P.T. Project Secretary
CALHOUN STEPHANIE	\$12.15	7/1	P.T. Fingerprint Specialist
DAVIS, THERESA	\$14.45	8/1	9mo Parent Mentor
DENNIS, DEBORA	\$100,481.00	8/1	Special Ed Director Avon 210 days
DENICOLA, DAN	\$39,624.00	6/1	Operations Manager - Oberlin 25 hrs/week
DICKERSON, IRENE	\$25.13	7/1	Payroll Consultant
**ERWINE, MOIRA	\$94,866.00	8/1	Senior Director School Improvement/Prof. Develop.
FAZIO, JENNIFER	\$44,714.00	8/1	10mo Presch.Supv Av.Lk.
FINKLE, CHRISTINE	\$12.98	7/1	Custodian
**GIBBS, TRACEY	\$94,574.00	8/1	Sr. Direct SST Region 2
GRESZLER, DEBRA	\$40.00	8/1	Resident Educator Coordinator
HEIM, JENNIFER	\$103,197.00	8/1	Asst. Director - SST2
HENDERSON, GRAHAM	\$79,649.00	8/1	Lorain County Academy Director
LOOS, KATHERINE	\$13.26	7/1	Clerk St. Joseph Amherst

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MCINTYRE, CAROL	\$16.74	8/1	Educational Aide Elyria City Schools
**MILLER, KENDALL	\$89,566.00	8/1	Senior Director of Tech and Innovation
***MURDOCK, DAN	\$88,335.00	8/1	230 Days Sr Dir of Special Ed/Family Serv + 1,000 PhD
**ORSENO, JILL	\$109,262.00	8/1	12mo Treasurer
PAPA, CANDIA	\$14.45	8/1	9mo Parent Mentor
PARADIS, BRIAN	\$26,747.00	7/1	Computer Technician Sheffield
PHILLIPS, JOSEPH	\$64,796.00	7/1	Computer Technician Keystone
RINEHART, MONIQUE	\$51,500.00	7/1	12 mo Executive Secretary/Superintendent
SHANNON, DEB	\$52,613.00	7/1	12mo Executive Secretary
SHORT, JULIE	\$53,410.00	7/1	Market Specialist + \$40/mo cell phone stipnd
SHUMATE, KIM	\$25,297.00	8/1	Nurse Open door 180 days 6 hrs per day
THORNE, KAREN	\$13.38	7/1	P.T. DH Data Clerk
TRISKA, MIKE	\$79,846.00	8/1	Technology Integration Trainer
WOTOWIEC, JAMES	\$33.55	8/1	Transition Coordinator - Wellington
***WUENSCH, SCOTT	\$106,169.00	7/1	SR DIRECTOR OF TECHNOLOGY

\* Superintendent 100% board paid pick-up

\*\* 10% Retirement Board Paid

\*\*\*2.5% Retirement Board Paid

Judy Maldonado moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

5. LERC BOARD OF DIRECTORS 18-44

- a. To approve the minutes for the meeting of March 12, 2018.
- b. To approve the Fiscal Reports for the following Consortium Programs (March/April 2018):
 

Insurance	Life Insurance
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- c. To establish the following Fiscal Agency fees for FY19:
 

Insurance	.003 of Expenditures
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- d. To authorize the Fiscal Agent Treasurer to adjust appropriations and revenue projections and make transfers as necessary to balance accounts prior to the fiscal year end.
- e. To elect the following two members, Jill Orseno and Bruce Willingham, to a two-year term on the Executive Board effective July 1, 2018 through June 30, 2020.
- f. To nominate Franco Gallo and Josh Hill to complete the two-year terms vacated by Nikki Spriggs and Suzanne Wilson on the Executive Board effective July 1, 2018 through June 30, 2019.

Judy Maldonado moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

NEW BUSINESS: 18-45

September Board meeting has been moved to September 11, 2018.



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Held: Elyria, Ohio

Date: June 19, 2018

ADJOURNMENT: 18-46

Roger Sero moved, seconded by James Barnhart that the meeting be adjourned at 4:45 p.m.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer