

**RECORD OF PROCEEDINGS**

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: March 17, 2021

A Public Hearing to consider the 2021-22 Pathways to Success school calendar.

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Wednesday, March 17, 2021. The meeting was called to order by Mrs. Maldonado at 2:30 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
 Absent: Barnhart  
 Motion Carried

HEARING FROM THE PUBLIC:

None.

BOARD MEMBER REPORTS:

None.

TREASURER'S REPORT

Ms. Dotson updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 21-14

1. It is recommended that the Board approve:
  - a. Minutes of the regular meeting of the Board held on February 17, 2021.
  - b. Financial Report and Condition of Funds for February, 2021 as reviewed and read.
  - c. To accept Parent Mentor Resource Mini Grant (516-9021) and approve treasurer to appropriate and expend \$2,000 following the Ohio Department of Education guidelines as of the substantially approved date.

Roger Sero moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
 Absent: Barnhart  
 Motion Carried

SUPERINTENDENT'S REPORT

- General updates
- Multi-agreements
- First reading of new and revised board policies:
 

Revised Policy 1422	- Nondiscrimination and Equal Employment Opportunity
Revised Policy 1520	- Employment of Administrators
Revised Policy 1623	- Section 504/ADA Prohibition Against Disability Discrimination in Employment
Revised Policy 1662	- Anti-Harassment
Revised Policy 2240	- Controversial Issues
Revised Policy 2260	- Nondiscrimination and Access to Equal Education Opportunity
Revised Policy 2260.01	- Section 504/ADA Prohibition Against Discrimination Based on Disability
Revised Policy 2266	- Nondiscrimination on the Basis of Sex in Education Programs or Activities
Revised Policy 3122	- Nondiscrimination and Equal Employment Opportunity

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Revised Policy 3123	- Section 504/ADA Prohibition Against Disability Discrimination in Employment
Revised Policy 3362	- Anti-Harassment
Revised Policy 4122	- Nondiscrimination and Equal Employment Opportunity
Revised Policy 4123	- Section 504/ADA Prohibition Against Disability Discrimination in Employment
Revised Policy 4362	- Anti-Harassment
Revised Policy 5517	- Anti-Harassment
Revised Policy 6600	- Deposit of Public Funds: Cash Collection Points
New Policy 7440.01	- Video Surveillance and Electronic Monitoring
Revised Policy 7450	- Property Inventory
Revised Policy 7455	- Accounting System for Capital Assets
Revised Polity 7540.02	- Web Accessibility, Content, Apps and Services

SUPERINTENDENT'S RECOMMENDATIONS:1. GENERAL: 21-15

- a. To approve the proposal from Creative Leadership Academy to present "Support for Equity and Excellence" on August 12, 2021 at a cost of \$9,900. Included with this fee are additional seminars with districts from August 2021- June 2022 and a full year of virtual follow up. (21-22 \$2.50 funds)
- b. To approve the Speaking Engagement Agreement with LeDerick Horne Speaks, LLC to present "A Path to Pride and Success" on April 29, 2021 at a cost of \$7,500. (SST Transition Funds)
- c. To approve the service agreement with FranklinCovey to present "Equity in Education" on March 26, 2021 at a cost of \$5,265. (Curr Rotary)
- d. To approve the Service Agreement - FY21 with the Mental Health, Addiction and Recovery Services Board (MHARS) for up to 26 training hours on mutually agreed upon subject matter from January 1 - June 30, 2021 at a cost not to exceed \$1,300. (Prevention Grant)
- e. To approve the service agreement with Albert Einstein Academy for the presentation "Equity in Education" on March 26, 2021 at a cost of \$7,265. (2021-021)
- f. To approve the service agreement with St. Anthony of Padua for Makerspace Development and professional development for 3 half days and 1 full day on March 19, April 16, 23, and May 7, 2021 at an estimated cost of \$2,487.50. (Nort2h)
- g. To approve the service agreement with Keystone Local Schools for 3 days of professional development coaching and planning in literacy with K-5 teams scheduled for March 1, March 15 and May 17, 2021 at a cost of \$1,800. (\$2.50 funds)
- h. To approve the service agreement with North Ridgeville Schools for ½ day session by the literacy consultant on Science of Reading to K-2 and 5-8 teams scheduled for March 26, 2021 at a cost of \$300. (\$2.50 funds)
- i. To approve the professional services contract with Dr. Raj Shah for a full day of math professional development at Firelands Local Schools on August 19, 2021 at a cost of \$2,640. (21-22 \$2.50 funds)
- j. To approve the service agreement with Oberlin City Schools for a temporary Operations Manager effective March 2 - June 30, 2021 at an estimated cost of \$20,710.
- k. To approve the service agreement with Oberlin City Schools for 100 additional hours for the Communications Coordinator effective March 1 - June 30, 2021 at an estimated cost of \$2,440.

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- l. To approve the service agreement with North Ridgeville City Schools to extend the substitute school psychologist (Catherine Kiewel) to work up to 25 hours per week for the month of March and April 2021.
- m. To approve the service agreement with North Ridgeville City Schools to extend the substitute school psychologist (Kiera Naples) to work up to 30 hours per week for the month of April 2021.
- n. To approve the service agreement with Vermilion Local Schools for 2 days with the Literacy Consultant to be completed during the 2020-21 school year at a cost of \$1,200. (Gen Fund)
- o. To approve extending the agreement with Julian & Grube, Inc. for audit services effective 7/1/20-6/30/25 at a rate of \$16,500.
- p. To approve all multi-agreement contracts as submitted from participating districts.
- q. To approve the agreement with Kieschnick & Associates LLC to present "Pandemic Escape Plan: Celebrate Your New Normal" on May 22, 2021 at a cost of \$2,500. (\$2.50 funds)
- r. To approve the resolution to endorse the fair school funding plan, as contained in House Bill 1, and to encourage the 134<sup>th</sup> General Assembly to expedite the passage of the bill. (Exhibit "A")
- s. To approve the 2021-22 Educational Service Center of Lorain County staff calendar.

**Educational Service Center of Lorain County  
School Calendar  
2021-22**

<b>July '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>January '22</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
				1	2			3	4	5	6	7
5-Independence Day observed	5	6	7	8	9		14-Staff/Wellness Meeting	10	11	12	13	14
	12	13	14	15	16		17-M.L.King Day	17	18	19	20	21
	19	20	21	22	23			24	25	26	27	28
	26	27	28	29	30			31				
<b>August '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>February '22</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
5-First Day 10-mos.	2	3	4	5	6			1	2	3	4	
	9	10	11	12	13			7	8	9	10	11
19-First Day Teachers	16	17	18	19				14	15	16	17	18
20- Staff Meeting	23	24	25	26	27			21	22	23	24	25
	30	31						28				
<b>September '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>March '22</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
6-Labor Day	6	7	8	9	10			1	2	3	4	
	13	14	15	16	17			7	8	9	10	11
	20	21	22	23	24			14	15	16	17	18
	27	28	29	30				21	22	23	24	25
								28	29	30	31	
<b>October '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>April '22</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
					1							1
	4	5	6	7	8			4	5	6	7	8
	11	12	13	14	15			11	12	13	14	15
	18	19	20	21	22			18	19	20	21	22
	25	26	27	28	29			25	26	27	28	29
<b>November '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>May '22</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
	1	2	3	4	5			2	3	4	5	6
	8	9	10	11	12			9	10	11	12	13
25-Thanksgiving Day	15	16	17	18	19			16	17	18	19	20
	22	23	24	25	26			23	24	25	26	27
	29	30						30	31			
<b>December '21</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>		<b>June '22</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
			1	2	3					1	2	
	6	7	8	9	10			6	7	8	9	10
	13	14	15	16	17			13	14	15	16	17
Dec 21-Jan 1 Winter Break	20	21	22	23	24			20	21	22	23	24
	27	28	29	30	31			27	28	29	30	
<b>Key:</b>												
Holidays							1st and last day for teachers					★
Non-paid day off for staff							1st and last day for 10 mo. employees					△
Staff meeting, all employees							Day off - 9 & 10 month staff					□

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Held: Elyria, Ohio

Date: March 17, 2021

t. To approve the 2021-22 Early Learning Center school calendar.

**Early Learning Center  
2021-2022 SCHOOL YEAR**

<b>AUGUST 2021</b> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							<b>SEPTEMBER 2021</b> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30							<b>OCTOBER 2021</b> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						
<b>NOVEMBER 2021</b> 1 2 {3} {4} 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22R 23 24 25 26 27 28 29 30							<b>DECEMBER 2021</b> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							<b>JANUARY 2022</b> 1 2 3 4 5 6 7 8 9 10 11 12 13 14P 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						
<b>FEBRUARY 2022</b> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18R 19 20 21 22 23 24 25 26 27 28							<b>MARCH 2022</b> 1 {2} {3} 4P 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							<b>APRIL 2022</b> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30						
<b>MAY 2022</b> 1 2 3 4 5 6R 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							<b>JUNE 2022</b> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30							<b>JULY 2022</b> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						

R - Teacher records day - no students  
 P - Professional Development - no students

<b>GRADING TRIMESTERS</b> 1 <sup>st</sup> : Sept 6th - Nov18th- 52days 2 <sup>nd</sup> : Nov19th - Feb25th- 52days 3 <sup>rd</sup> : Feb 28th- May20th - 52days END OF Trimester MARKED IN RED Report Cards Issued Nov 30, March 1, May24 P-T Confer. Comp Dates: Nov 23rd, 24th August 19th <b>FIRST TEACHER DAY</b> August 19th <b>FIRST PARA DAY</b> August 20th <b>FIRST STUDENT DAY</b> August 30th <b>LAST STUDENT DAY</b> May 27th <b>LAST/PARA TEACHER DAY</b> June 3rd  <b>STAFF PROFESSIONAL DEVELOPMENT DAYS (P)</b> Oct 8, Jan 14, March 4
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<b>NO SCHOOL</b> Labor Day September 6 Thanksgiving Break Nov. 22-26 Winter Break Dec. 20-31 MLK Jr. Day January 17 Presidents' Day February 21 Good Friday April 15 Easter April 17 Spring Break April 15-22 Memorial Day May 30  <b>Paraprofessionals do not work</b> Nov 22nd-26th Feb 18th May 6th
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<b>PARENT-TEACHER CONFERENCES</b> Fall Nov 3rd: 4:30 pm -7:30 pm Nov 4th: 4:30 pm -7:30 pm Spring March 2nd: 4:30 p.m. - 7:30 p.m. March 3rd: 4:30 p.m. - 7:30 p.m.  Key { } parent teacher conferences First/Last Day for Office Staff First/Last Day for Students R - Records day - no students P - Professional Development - no students  Approved 2/17/2021
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u. To revise resolution #20-55(m) contract with Aeon Vision LLC an additional \$1,350.

Deborah Melda moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
 Absent: Barnhart  
 Motion Carried

2. CONTRACT: 21-16

a. To approve the 60-month Managed Print Services Agreement with Blue Technologies effective December 1, 2020.

Roger Sero moved, seconded by Deborah Melda that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes  
 Absent: Barnhart  
 Motion Carried

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### 3. PERSONNEL: 21-17

- a. To employ **Jeff Hawks**, Temporary Operations Manager assigned to Oberlin City Schools, effective March 2- June 30, 2021 at an hourly rate of \$34.50 not to exceed 29 hours per week to be paid by submission of timesheets. All costs to be paid by Oberlin City Schools.
- b. To employ **Christopher Heinig**, Long Term Substitute Teacher assigned to Avon Early Learning Center, at the daily rate of \$100, to be paid by submission of timesheets, effective April 1 - June 3, 2021.
- c. To employ **Barb Wilson**, Temporary Educational Aide assigned to the Early Learning Center effective March 1-May 28, 2021, not to exceed 16 hours per week at her hourly rate of pay to be paid by submission of timesheets.
- d. To revise resolution 20-38 (f) **Melissa Linebrink**, part-time Communications Coordinator assigned to Oberlin City Schools, additional 100 hours for the 2020-21 school year.
- e. To revise resolution 20-51 (b) extend employment of **Catherine Kiewel** up to 25 hours per week to April 30, 2021.
- f. To revise resolution 21-11 (e) extend employment of **Kiera Naples** to April 30, 2021.
- g. To revise resolution 20-57 (d) educational aides additional training hours. Increase additional hours for the following staff: **Alex Cyrus**: 14 hours, **Haley Garza**: 13 hours, **Tracy Krone**: 4 hours, **Sarah Qualkinbush**: 3 hours.
- h. To approve FMLA for **Mackenzie Strader**, Intervention Specialist at the Avon Early Learning Center, for maternity leave, effective April 2-June 3, 2021. All accrued sick and personal leave will be used before an unpaid leave. (Exhibit "D")
- i. To approve a leave of absence for **Darci Brasher**, SLP assigned to Wellington Schools, for maternity leave, effective May 20-June 10, 2021. All accrued sick and personal leave will be used before an unpaid leave. (Exhibit "E")
- j. To accept the resignation due to retirement of **Polly Onderko**, Computer Technician, effective June 30, 2021. (Exhibit "F")
- k. To accept the resignation of **Kate Kalvitz**, Educational Aide assigned to the Avon Early Learning Center, effective March 5, 2021. (Exhibit "G")
- l. To accept the resignation due to retirement of **Barb Wilson**, Educational Aide assigned to the Early Learning Center, effective June 3, 2021. (Exhibit "H")
- m. To approve FMLA for **Stacey Vince**, ELSR Consultant SST2, effective March 2-June 3, 2021. All accrued sick and personal leave will be used before an unpaid leave.
- n. To approve out-of-state travel for **Dave Kish**, Assistant Superintendent, to attend the SREB Conference in Nashville, TN on July 6-10, 2021 at an estimated cost of \$915.20 to be paid through Curr. Rotary.

Ken Kalina moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Kalina=yes; Maldonado=yes; Melda=yes; Sero=yes  
 Absent: Barnhart  
 Motion Carried

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Held: Elyria, Ohio

Date: March 17, 2021

NEW BUSINESS:

None.

ADJOURNMENT: 21-18

Roger Sero moved, seconded by Deborah Melda that the meeting be adjourned at 3:15 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Melda-yes; Sero-yes

Absent: Barnhart

Motion Carried

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President

\_\_\_\_\_  
Treasurer