

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: May 16, 2017

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, May 16, 2017. The meeting was called to order by Mrs. Von Gunten at 4:00 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
 Absent: None
 Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

Superintendent's Evaluation

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 17-27

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on April 18, 2017.
- b. Financial Report and Condition of Funds for April, 2017 as reviewed and read.
- c. Payment of April bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To authorize the Treasurer to accept and appropriate the following funds for FY2017:
 - School Climate Transformation Grant (599-9717) in the amount of \$16,000
 - Secondary Transition Grant (499-9217) in the amount of \$6,900

Roger Sero moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes;
 Motion Carried

SUPERINTENDENT'S REPORT

- First Reading of new and revised Board Policies:

New Policy 2461 -	Recording of District Meetings Involving Students and/or Parents
Revised Policy 2623 -	Student Assessment and Academic Intervention Services
Revised Policy 3217 -	Weapons
Revised Policy 3220 -	Standards-Based Teacher Evaluations
Revised Policy 4217 -	Weapons
New Policy 5111.03 -	Children and Youth in Foster Care
Revised Policy 5200 -	Attendance
Revised Policy 5610 -	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
Revised Policy 5630.01 -	Positive Behavior Intervention and Supports and Limited Use of Restraints and Seclusion
Revised Policy 6320 -	Purchases
Revised Policy 6325 -	Procurement - Federal Grants/Funds
Revised Policy 6423 -	Use of Credit Cards
New Policy 6700 -	Fair Labor Standards Act (FLSA)
Revised Policy 7217 -	Weapons
Revised Policy 8210 -	School Calendar
New Policy 8300 -	Continuity of Organizational Operations Plan
New Policy 8305 -	Information Security

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: May 16, 2017

Revised Policy 8310 -	Public Records
Revised Policy 8320 -	Personnel Files
Revised Policy 8330 -	Student Records
New Policy 8340 -	Letters of Reference
Revised Policy 8452 -	Automated External Defibrillators (AED)

SUPERINTENDENT'S RECOMMENDATIONS:1. GENERAL: 17-28

- a. To approve contracts with Amherst Exempted Village, Avon Lake City, Bay Village City, Elyria City, Firelands Local, and Sheffield/Sheffield Lake City school districts in the ESCLC sponsored Project SEARCH for the 2017-2018 academic school year. Cost will be \$12,600 per participating student. Programs will be housed at Mercy Hospital in Lorain and Lorain County Community College in Elyria with transportation to be arranged through the respective school districts.
- b. To approve the service agreement with Perkins Local Schools to provide an Interim Superintendent effective May 2-26, 2017 at an estimated cost of \$10,313 plus any travel reimbursements. Perkins Local Schools agrees to pay all costs associated with the Interim Superintendent.
- c. To approve the service agreement with Ashland University to provide off-campus field-based experiences related to teaching in the schools for the Fall 2017 semester.
- d. To approve the Master Service Agreement with Everstream for a new circuit at the Detention Home to improve bandwidth from July 1, 2017 through June 30, 2020 at a monthly cost of \$500.
- e. To approve the Maintenance Agreement with Connect for the Lorain County Academy and Detention Home from June 1, 2017 through June 30, 2018.

Judy Maldonado moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

2. REDUCTION IN FORCE: 17-29

WHEREAS, ORC Section 3319.17 and Board Policy 3131 provides that a Governing Board of Educational Service Center may make a reduction in force of its teaching staff for "staff reorganization" and

WHEREAS, the Lorain County Juvenile Courts have prohibited the Educational Service Center of Lorain County from allowing continuation of a specific teacher in any of the Detention Home Facilities and

WHEREAS, current certification prohibits said teacher from any other teaching positions that are staffed by the Educational Service Center of Lorain County and

WHEREAS, it is necessary for the Board of Education to reorganize its teaching staff for the 2017-2018 school year at the Lorain County Detention Home pursuant to ORC Section 3319.17 and Board Policy 3131,

NOW THEREFORE, the Governing Board voting in the affirmative hereby adopts the following:

1. That pursuant to ORC 3319.17 it is necessary to reorganize the teaching staff at the Lorain County Detention Home Facilities and since no other programs have the same certification, said reduction is to take effect July 31, 2017.
2. That the Superintendent is directed to make a recall list for the teacher being reduced-in-force, if the teacher has continuing contract status with the Educational Service Center.

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: May 16, 2017

3. That the Treasurer is hereby directed to notify the Lorain County Detention Home Facility Teacher to be reduced of the Governing Board's action and to also provide said suspended teacher with the appropriate COBRA notice.

Effective July 31, 2017, Anita Kay Tucker, teacher at the Lorain County Detention Home Facility is reduced in force.

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

3. PERSONNEL: 17-30

- a. To authorize the Treasurer to send salary notices to all appropriate administrative personnel for the 2017-2018 school year.
- b. To reemploy board employees in the positions indicated, for the contract period stipulated, as per the approved salary schedule, effective with the employees 2017-2018 contract year. All contracts are contingent upon school districts contracting with the Educational Service Center for services.

One-Year Contracts - August 1, 2017 through July 31, 2018

Christen Bates-Schon	School Psychologist (Vermilion)	Step 20	10 months
----------------------	---------------------------------	---------	-----------

Two-Year Contracts - August 1, 2017 through July 31, 2019

Jennifer Heim	Assistant Director SST2	N/A	12 months
Jennifer Jackson-Ausperk	Education Consultant SST2	Step 8	12 months
Michelle McClintic	Transition Coordinator	Step 8	10 months
Mark Miller	Gifted Coordinator	Step 12	10 months
Joshua Preece	Educational Consultant SST2	Step 9	12 months
Jamie Fischer	Post Secondary Transition Consult SST2	Step 8	12 months
Stacey Vince	ELSR Consultant SST2	Step 10	12 months

Three-Year Contracts - August 1, 2017 through July 31, 2020

Kyle Closen	Transition Coordinator	Step 4	17 months
Darren Conley	PBIS Consultant SST2	Step 16	12 months
Barbara Conrad	Regional Supervisor SLP	Step 19	10 months
Moirra Erwine	Senior Dir. Prof. Develop/Curriculum	N/A	12 months
Tracy Gibbs	Director SST2	N/A	12 months
Janet Kubasak	OIP Consultant	Step 12	12 months
Carol Lepi	Audiologist	N/A	127 Days

- c. To authorize the Treasurer to send salary notices to all appropriate certified personnel for the 2017-2018 school year.
- d. To reemploy board certified employees in the positions indicated, for the contract period stipulated, as per the approved salary schedule, effective with the employees 2017-2018 contract year. The employee is employed contingent on the employee executing the Teacher's Limited Contract and agreeing to the waiver of rights under ORC 3319.17 and Board Policy 3131.

One-Year Contracts - August 1, 2017 through July 31, 2018

Maria Arndt	Sp Ed Teacher(Holy Trinity)	MA+15	Step 15	25 hrs/wk	9 months
Jennifer Arnold	Preschool Teacher (Avon)	MA+15	Step 20		9 months
Renee Banal	Speech/Lang Pathologist	MA+15	Step 20	4 days/wk	9 months
Heather Barr	Interv. Spec.(St.Mary)	BA+15	Step 2		9 months
Cathy Bauer	Educational Consultant		N/A	not to exceed	100 days
Julie Bockmore	Occupational Therapist	MA	Step 5		9 months
Brenda Booth	Speech/Lang Pathologist	MA	Step 7	2 days/wk	9 months
Victoria Carrier	Preschool Teacher	MA	Step 10		9 months
Kristen Carter	Occupational Therapist	MA	Step 11		9 months
Catherine Cunningham	DH Teacher	MA	Step 4		9 months
Jessica Davis	Preschool Teacher	MA	Step 13	26 hrs/wk	9 months
Jennifer Derk	Preschool Teacher	MA	Step 16		9 months
Gina Dinardo-Rose	Psychologist (Avon Lake)	MA+30	Step 20		9 months
Joanne Doran	Preschool Psych. (Avon)	MA+30	Step 20		9 months
Wesley Fisher	Project SEARCH Teacher	MA	Step 4		9 months
Melissa Folk	SS/Pathways Teacher	MA+30	Step 19		9 months
Heather Freiberg	Psychologist (Lake Ridge)	MA+30	Step 20		180 days
Jody Friedman	Preschool Teacher (Avon)	MA	Step 6	plus 20 extended days	9 months

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: May 16, 2017

One-Year Contracts – August 1, 2017 through July 31, 2018 Cont'd.

Susan Gest	Preschool Teacher	BA+15	Step 11		9 months
Gabrielle Giamboi	Intervention Specialist	BA+15	Step 9		9 months
Dawn Gibson	DH Teacher	MA	Step 19		9 months
Kaitlyn Gray	Psychologist (Avon Lake)	MA+30	Step 3		9 months
Debra Greszler	Resident Educator Mentor	N/A	not to exceed 24 hrs/wk		9 months
Maria Greszler	Speech/Lang Path (Avon)	MA+15	Step 20		9 months
Victoria Guggenbiller	Occupational Therapist	MA	Step 4		9 months
Michael Hancock	DH Teacher	BA	Step 20		9 months
Christopher Howell	DH Teacher	MA	Step 18		9 months
Molly Johnson	Occupational Therapist	MA+15	Step 11		9 months
Chelsea Kaminski	Occupational Therapist	MA	Step 4		9 months
Megan Khandekar	Occupational Therapist	MA	Step 20		9 months
Lynne Knapp	Speech/Lang Pathologist	MA	Step 20		9 months
Kristen Koening	Project SEARCH Teacher	MA	Step 5		9 months
Elizabeth Koscho	Preschool Teacher (Avon)	BA+15	Step 18		9 months
Allison Maurer	Academy Teacher	BA	Step 6		9 months
Daniel Palisin	SS/Pathways Teacher	MA	Step 18		9 months
Myra Pecora	Speech/Lang Path (St. Joe/Amh)	MA	Step 9	2 days/wk	9 months
Karen Podsiadlo	Preschool Teacher	MA	Step 14	(1/2 time)	9 months
Elisa Rader	Preschool Teacher	MA	Step 4		9 months
Carolyn Richardson	Speech/Lang Path (Avon)	BA+15	Step 15	4 days/wk	9 months
Kathy Rohde	Preschool Psychologist	MA+30	Step 20		9 months
Brandie Rush	Preschool Teacher (Avon)	MA+30	Step 17		9 months
Susan Schneider	Preschool Teacher	BA+15	Step 16		9 months
Vincent Shoham	ELL Coordinator (Avon Lake)	MA+15	Step 4		9 months
Kimberly Shumate	School Nurse (Open Door)	N/A	not to exceed 30 hrs/wk		9 months
Kathleen Smith	Interv. Spec. (St. Joseph-Amh)	MA	Step 5		9 months
Kimberly Smola	Speech/Lang Path (Avon Lake)	MA+30	Step 12	3 days/wk	9 months
Brandy St. Hilaire	Academy Teacher	MA	Step 16		9 months
Debra Stibora	Speech/Lang Path (Avon Lake)	MA+15	Step 11		9 months
Jessica Talbott	Speech/Lang Path (Avon)	MA	Step 6		9 months
Jillian Toccaceli	Physical Therapist	MA+30	Step 13+PhD		9 months
Stacy Urbancic	Preschool Teacher (Avon)	BA+15	Step 18		9 months
Julie Wilmer	Preschool Teacher (Avon)	BA	Step 17		9 months
James Wotowiec	Transition Coord. (Welling)		hourly, not to exceed 10 hrs/week		9 months
Emily Yaggie	Preschool Teacher (Avon)	BA+15	Step 6		9 months
Brooke Yenkevich	Preschool Teacher	MA	Step 16		9 months
Daniel Zacharias	Academy Teacher	MA+30	Step 2		9 months
John Zbornik	Psychologist	MA+30	Step 19+PhD	4 days/wk	9 months

- e. To employ **Brooke Lewis**, Vision/Orientation and Mobility Specialist, on a 9-month contract at Step 12 MA+30 of the Teacher Salary Schedule effective August 21, 2017 through July 31, 2018.
- f. To employ **Marijo Wedrick**, Program Coordinator, on an hourly basis following the 10-month calendar at Step 17 of the NWSUPV Salary Schedule, to be paid by submission of timesheets, not to exceed 800 hours, effective August 2, 2017 through June 30, 2018.
- g. To employ **Cynthia Lemmerman**, Superintendent Mentorship assigned to Wellington Exempted Village Schools, effective July 1, 2017 through June 30, 2018 for a maximum of 25 days to be paid at a daily rate of \$300 per day by submission of timesheets. All costs to be paid by Wellington Exempted Village Schools.
- h. To employ **Michael Hartenstein**, Interim Superintendent assigned to Perkins Local Schools, effective May 2-26, 2017 for a maximum of 19 days to be paid at a daily rate of \$450 per day by submission of timesheets. All costs to be paid by Perkins Local Schools.
- i. To employ the following personnel as Title I Homeless Education & Title I Delinquent Education tutors on an as needed basis, at various sites serving homeless children or children at the Lorain County Juvenile Court Residential Facilities attending the ESCLC Education Programs effective June 19-July 28, 2017, to be paid at the hourly tutor rate of \$18 by submission of timesheets.

James Black	Dametria Corn	Alexandria Deidrick
Robin Kirkendall	Mary Russell	Justin Susanjar
Dan Zacharias		

- j. To approve supplemental contracts for the following:

Jamie Maassen, Director of Special Education Services, additional time up to 80 hours, effective June 11 through August 1, 2017 to be paid at her current hourly rate by submission of timesheets.

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: May 16, 2017

Darren Conley, Tracy Gibbs, Jennifer Jackson-Ausperk, Joshua Preece, and Stacey Vince, SST2 staff, to be paid \$2,250 each through the School Climate Fund (599-9717) for additional work during the 2016-2017 school year.

- k. To revise resolution #16-38(p) to approve an additional \$1,200 in travel expenses for Cathy Fischer, Gifted Coordinator of which \$500 will be paid from 014-9011 and \$700 will be paid from 014-9096.
- l. To revise resolution #16-38(p) to approve an additional \$2,500 in travel expenses for Janet Kubasak (McGlugritch), OIP Consultant SST2 to be paid from fund 516-9317.
- m. To revise resolution #16-28(t) Julie Short, Marketing Specialist, to 5 days per week adding Wellington Exempted Village Schools for year two of contract.
- n. To approve out-of-state travel expenses for Janet Kubasak, OIP Consultant SST2, to attend the MSC 2017 Conference in Nashville, TN from June 25-28, 2017 at an estimated cost of \$3,365. All costs to be paid through fund 516-9317.
- o. To approve out-of-state travel expenses for Nancy Osko, Early Literacy Consultant SST2, to attend Reading & Writing in the Common Core State Standards with Dr. Anita Archer in Lansing, MI from May 8-10, 2017 at an estimated cost of \$1,271. All costs to be paid through fund 516-9317.

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

NEW BUSINESS

None.

ADJOURNMENT: 17-31

Roger Sero moved, seconded by James Barnhart that the meeting be adjourned at 4:56 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

President

Treasurer