

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: November 20, 2012

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, November 20, 2012. The meeting was called to order by Mr. Kalina at 4:00 P.M.

Roll Call: Kalina-yes; Sero-yes; Tyler-yes; Von Gunten-yes.
Absent: Maldonado
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBERS REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS - 12-271

1. Recommendations to approve:

- a. The minutes of the October 16, 2012 Regular Meeting as written.
- b. The financial report and condition of funds for October 2012 as reviewed and read.
- c. Payment of October bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. The transfer of the following funds:
 1. \$5,142.95 from the General Fund Preschool account (001-0000) to Before and After Care (020-9010) to zero out the account.
 2. \$8,171.05 from General Fund (001-0000) to Parent Mentor (499-9081).
- f. The revised Appropriations and Revenue Projections for FY13.

Roger Sero moved, seconded by Lois Von Gunten that foregoing recommendations be approved.

Roll Call: Kalina-yes; Sero-yes; Tyler-yes; Von Gunten-yes.
Motion Carried

MRS. MALDONADO ARRIVED AT 4:50 P.M.

SUPERINTENDENT'S REPORT

Mr. Ring updated the board on policy, action planning - serving forward and departments and the Lorain Academy.

SUPERINTENDENT'S RECOMMENDATIONS1. GENERAL: 12-272

- a. to approve the resolution previously approved by the Columbia Local Schools determining impracticality of transporting a student to a private school (Lake Ridge Academy).
- b. to approve an agreement to provide professional development services to the Lorain County JVS for Math department training for 6 half-day sessions, beginning November 16, 2012, with the remaining dates to be determined at a total cost of \$2,100.
- c. to approve an agreement with Align Assess, LLC consultant Jennifer Lawson, to provide training on December 11, 2012 and January 23, 2013 on Student Learning Objectives at LCCC Spitzer Conference, not to exceed \$5,500 to be paid out of Curriculum Rotary.
- d. to approve an agreement with the Elyria City Schools to provide Value Added Training in the amount of \$800.
- e. to accept and act as Fiscal Agent for the 2013 grant from the Ohio Department of Natural Resources in the amount of \$25,319 for the 2013 Spirit of America Youth Boating Program.
- f. to approve repealed requirements to obtain a declaration of Material Assistance/Nonassistance to a Terrorist Organization (DMA):

WHEREAS, H.B. 487, part of the mid-biennium budget review (MBR), repealed requirements to obtain a "declaration of material assistance/non-assistance" (DMA) from new employees or from entities or persons prior to doing business with or contracting for service; and

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WHEREAS, the repeal of this requirement is effective September 10, 2012; and

WHEREAS, certain Board policies must be modified to reflect the implementation of H.B. 487:

NOW, THEREFORE, BE IT RESOLVED, the Board modifies the following policies as set forth below:

- DELETE:** Policy 8120 - Declaration Regarding Material Assistance/Nonassistance to a Terror Organization (DMA)
- REVISE:**
- Policy 1220-Employment of the Superintendent
 - Policy 1310-Employment of the Treasurer
 - Policy 1530-Employment of Administrators
 - Policy 3120-Employment of Professional Staff
 - Policy 3120.04-Employment of Substitute Teachers
 - Policy 3120.05-Employment of Professional Staff Members in Summer School and Adult Education Programs
 - Policy 3120.06-Selecting Student Teachers/Administrative Interns
 - Policy 3120.07-Employment of Casual Resource Personnel
 - Policy 3120.08-Employment of Personnel for Co-Curricular/Extra-Curricular Activities
 - Policy 4120-Employment of Support Staff
 - Policy 4120.04-Employment of Substitutes
 - Policy 4120.08-Employment of Personnel for Co-Curricular/Extra-Curricular Activities
 - Policy 6320-Purchases
 - Policy 6440-Cooperative Purchasing
 - Policy 6450-Local Purchasing
 - Policy 6460-Vendor Relations

Roger Sero moved, seconded by Darrel Tyler that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes.
Motion Carried

2. PERSONNEL: 12-273

- a. to employ **Nyra Klinect** - Secretary at Step 12, Column 1 of the Secretary Level 1 salary schedule, effective November 13, 2012 thru March 31, 2013, not to exceed 24 hours per week.
- b. to employ **John Komperda, Michelle Stoffan and Laura Dulmage** as consultants for contracted services on a one-year contract, effective July 1, 2012 through June 30, 2013. Compensation will be an hourly rate of \$66, not to exceed 400 hours and to be paid through the submission of timesheets. All employment costs to be invoiced back to districts.
- c. to employ **Larry Bowersox** as a consultant for contracted services on a one-year contract, effective July 1, 2012 through June 30, 2013. Compensation will be an hourly rate of \$70, not to exceed 400 hours and to be paid through the submission of timesheets. All employment costs to be invoiced back to districts.
- d. to employ **Michelle Kocar** as a Value Added Trainer, to work with the Elyria City Schools, at a daily rate of \$650, paid through the submission of timesheets. All employment costs to be invoiced back to the Elyria City Schools.
- e. to accept the resignation of **Dr. Sharon Rybak**, Executive Director of Regional School Improvement, effective December 31, 2012 and pay her any unused vacation days, severance and longevity per Board policy.
- f. to accept the resignation of **Julie Finkel**, part-time custodian at the Early Learning Center, effective November 24, 2012.
- g. to accept resignations from the following educational aides assigned to Avon Local schools, effective November 30, 2012:

Elaine Baron, Gary Bruner, Debbie Campo, Rebecca Ciresi, Adam Decker, Traci Edmunds, Stephen Fordyce, Elizabeth Hopkins, Ashley Lance, Tyler Peairs, Ryan Riebau, Annie Rogers, Karen Sabo, Julie Szuhy, Susan Trifiletti and Patricia Walters.

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- h. to approve a maternity leave of absence for **Vicki Barbaro**, beginning November 1, 2012 thru March 31, 2013. All sick, personal and vacation leave will be used before an unpaid leave.
- i. to approve a \$2,000 stipend (each) for **Tracy Lichtenfels**, **Maira Erwine** and **Jody Weidrick** for additional responsibilities, effective January 1, 2013 through July 31, 2013.
- j. to approve amending resolution #12-250c **Sarah Hearn** start date effective September 14, 2012.
- k. to approve amending resolution #12-170(a) to adjust hours as follows:
 - Laura Dulmage** - 360 hours VI-B(516-9077) and 240 hours GRF(499-9713)
 - John Komperda** - 400 hours VI-B(516-9077) and 300 hours GRF(499-9713)
 - Michele Stoffan** - 300 hours VI-B(516-9077) and 400 hours GRF(499-9713)
 - Larry Bowesox** - 350 hours VI-B(516-9077) and 250 hours GRF(499-9713)
- l. to authorize the Board President to issue school bus driver certificates to **Irene Lewis** (Firelands Local) and **Roger Gunther** (Columbia Local).
- m. to terminate the employment of **Cristy Clay**, aide at the Early Learning Center, effective October 30, 2012 due to job abandonment.

Lois Von Gunten moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes.
 Motion Carried

ADJOURNMENT - 12-274

Roger Sero moved, seconded by Ken Kalina that the meeting be adjourned.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes.
 Motion Carried

 President

 Treasurer