

**RECORD OF PROCEEDINGS**

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: November 14, 2017

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, November 14, 2017 The meeting was called to order by Mrs. Von Gunten at 4:00 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Absent: None  
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 17-541. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on October 17, 2017.
- b. Financial Report and condition of funds for October, 2017 as reviewed and read.
- c. Payment of October bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To authorize the Treasurer to make the following transfer:

\$4,553.96 from Parent Mentor (499-9086) to General Fund (001-0000)

Roger Sero moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes;  
Motion Carried

SUPERINTENDENT'S REPORT

- Review Board Appreciation Dinner
- Second Reading of Board Policies

SUPERINTENDENT'S RECOMMENDATIONS:1. BOARD POLICY: 17-55

To adopt/delete the following new/revised Board Policies:

Revised Policy 2464	-	Gifted Education and Identification
New Policy 4120.05	-	Employment of Substitute Educational Aides
Revised Policy 5136	-	Personal Communication Devices
New Policy 5136.01	-	Electronic Equipment
Delete Policy 5200	-	Attendance
Revised Policy 5330	-	Use of Medications
Revised Policy 5530	-	Drug Prevention
Revised Policy 6233	-	Amenities for Participants at Meetings and/or Other Occasions
Revised Policy 6680	-	Recognition
Revised Policy 7300	-	Disposition of Real Property/Personal Property

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Revised Policy 7540.03 - Student Technology Acceptable Use and  
Safety  
 Revised Policy 7540.04 - Staff Technology Acceptable Use and Safety  
 Revised Policy 7540.05 - District-Issued Staff E-Mail Account  
 New Policy 7540.06 - District-Issued Student E-Mail Account  
 Revised Policy 9141 - Business Advisory Council

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
 Motion Carried

2. GENERAL: 17-56

- a. To approve all joint agreements appointing the business advisory council of the Educational Service Center as the business advisory council for participating districts as submitted.
- b. To approve Michael Tomaro as a presenter/clinician for the Lorain County High School JazzFest on February 3, 2018 at a total cost of \$750.
- c. To approve an agreement to facilitate a Treasurer's Search for Midview Local Schools at a rate of actual incurred costs, not to exceed \$500.
- d. To approve the contract with Dr. Raj Shah to present "Five Keys to Supporting Gifted Math Learners" on December 13, 2017 at a cost of \$1,750, to be paid through Curriculum Rotary.

Judy Maldonado moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
 Motion Carried

3. PERSONNEL: 17-57

- a. To approve a supplemental contract for additional hours effective October 1, 2017 - June 30, 2018 for the following Early Learning Center aides: **Bethanie Bayus**, **Melissa Copil** and **Brittany Irwin**.
- b. To approve a leave of absence for **Mary Abfall**, Educational Aide assigned to Avon, effective October 17-November 13, 2017. All sick and personal leave will be used before an unpaid leave.
- c. To approve FMLA/maternity leave for **Catherine Cunningham**, Stepping Stone/Pathways Teacher, effective December 6, 2017 - January 10, 2018. All sick and personal leave will be used before an unpaid leave.
- d. To approve an adjustment of hours for **Linda Moore**, Educational Aide assigned to the Early Learning Center, to add an additional 15 minutes to each day, effective October 30, 2017.
- e. To revise resolution #17-41(f) **Tracy Butchko**, not to exceed 12 hours.
- f. To revise resolution #17-41(p) to approve an additional \$3,000 in travel expenses for each of the following: **Janet Kubasak**, OIP Consultant SST and **Joshua Preece**, Educational Consultant SST from Fund 516.

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- g. To approve a supplemental contract for **Susan Schneider**, Preschool Teacher, to be a before and after care substitute, effective 11/10/17 - 06/30/18 at an hourly rate of \$9.25 to be paid by submission of timesheets.
- h. To approve an adjustment of hours for **Monica Newsome** to add an additional 30 minutes to each day, effective November 10, 2017.
- i. To approve an adjustment of hours for **Allison Pappas** to add an additional 15 minutes to each day, effective November 14, 2017.

Judy Maldonado moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

4. LERC BOARD OF DIRECTORS: 17-58

- a. To approve the minutes for the meeting of May 8, 2017.
- b. To approve the Fiscal Reports for the following Consortium Programs (May, June, July, August and September 2017):
 

Insurance	Life Insurance
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- c. To nominate Franco Gallo to replace Nikki Spriggs on the Executive Board for the remainder of the 2017-18 school year.
- d. To approve excluding any district that is late more than one time in a 6-month look back period from the premium holiday effective 01/01/2018.
- e. To approve a one month premium holiday for the month of January 2018.
- f. To accept Lorain City Schools into the LERC Consortium effective January 1, 2018, subject to the conditions and terms regarding reserves and premiums.

Judy Maldonado moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes  
Motion Carried

NEW BUSINESS:

None.

ADJOURNMENT: 17-59

James Barnhart moved, seconded by Roger Sero that the meeting be adjourned at 4:35 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes;  
Motion Carried

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 President

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 Treasurer