

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: October 16, 2012

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, October 16, 2012. The meeting was called to order by Mrs. Maldonado at 4:00 P.M. All members were present.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes.
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBERS REPORTS

None.

APPOINT BOARD MEMBER 12-264

Lois Von Gunten to fill the unexpired term through December 31, 2013 of Maureen Walsh and authorize the treasurer to notify the Lorain County Board of Elections of the appointment.

Roger Sero moved, seconded by Darrel Tyler that the appointment be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes.
Motion Carried

The Oath of Office is administered by the Treasurer to Lois Von Gunten, the newly appointed Board Member of the Educational Service Center of Lorain County.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS - 12-265

1. Recommendations to approve:

- a. The minutes of the September 18, 2012 Regular Meeting and the October 9, 2012 Special Meeting as written.
- b. The financial report and condition of funds for September 2012 as reviewed and read.
- c. Payment of September bills as described in the computer printout sheets.
- d. Investments as reviewed and read.

Roger Sero moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes.
Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS1. BOARD POLICIES: 12-266

- a. To adopt the following new and revised board policies:
 - 1422.02 - Nondiscrimination Based on Genetic Information of the Employee
 - 1461 - Unrequested Leaves of Absence/Fitness for Duty
 - 1623 - Section 50/ADA Prohibition Against Disability Discrimination in Employment
 - 3122.02 - Nondiscrimination Based on Genetic Information of the Employee
 - 3123 - Section 50/ADA Prohibition Against Disability Discrimination in Employment
 - 4123 - Section 50/ADA Prohibition Against Disability Discrimination in Employment
 - 1460 - Physical Examinations
 - 1530 - Evaluation of Administrators
 - 1540 - Suspension of Administrative Contracts
 - 3120.06 - Selecting Student Teachers/Administrative Interns
 - 3131 - Reduction in Staff
 - 3160 - Physical Examination
 - 3161 - Unrequested Leaves of Absence/Fitness for Duty
 - 4160 - Physical Examination
 - 4161 - Unrequested Leaves of Absence/Fitness for Duty
 - 5330 - Use of Medications
 - 6460 - Vendor Relations
 - 8320.01 - Personal Information Systems

Roger Sero moved, seconded by Darrel Tyler that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes.
Motion Carried

2. GENERAL: 12-267

- a. to approve an agreement with School Scholars Consulting, L.L.C. at \$25 per hour, not to exceed 15 hours for initial grant and, if grant is awarded, 5% of the total amount annually, effective January 1, 2013 through January 1, 2018. To be paid out of Curriculum Rotary (014-9011).

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- b. to approve an agreement with Battelle for Kids, to provide services of Value-Added Leader, Moira Erwine, for support/training to districts in Erie and Huron Counties for a maximum of 10 contractual days, effective November 1, 2012 through June 30, 2013, for a total amount not to exceed \$6,000.
- c. to approve an agreement with Professional Dyslexia Services, LLC, (presenter Vicki Krnac), to provide a two day training, *Foundations of Reading: Exceeding the Guarantee*. Amount not to exceed \$3,132, to be paid from the Curriculum Rotary fund.
- d. to approve an agreement with Nort^h (presenter Andreas Johansson), to provide training to teachers for Social Studies Standards to transition to the new Ohio Standards, on December 18 and 19, 2012. Cost of \$2600 to be paid from the Curriculum Rotary fund.
- e. to approve an agreement to provide professional development services (presenter Moira Erwine) to Western Reserve District, for Social Studies K-12, on November 26, 2012 for a total cost of \$800. Western Reserve District to be invoiced following the November 26th training.
- f. to approve an agreement to provide professional development services to Summit Academy Management, for Marzano Art and Science of Teaching on-site training by consultants, Michelle Stoffan and John Komperda, on October 8, November 20, 2012 and January 4 and February 25, 2013, at the contracted service agreement rate of \$6,880.
- g. to approve an agreement with Align Assess, LLC, consultant Jennifer Lawson, to provide training on November 7, 2012 on Student Learning Objectives at LCCC Spitzer Conference Center, not to exceed \$2800 to be paid out of Curriculum Rotary.
- h. to approve fundraisers for the Early Learning Center: Holiday Vendor Sale from September 20 through December 2; T-Shirt Sale from September 24 through November 30, 2012; and Mama Jo Homestyle Pies sale from October 17 through November 2, 2012.
- i. To authorize the Treasurer to reimburse Tracy Lichtenfels for AT&T internet access to her iPad. Reimbursement not to exceed \$25 per month and charged to the respective budget accounts.
- j. To approve amending resolution #12-234(b) with Ideastream not to exceed \$8,000 and to be paid out of Curriculum Rotary.
- k. To adopt "Serving Forward" as the ESC continuous improvement plan for the 2012-13 school year.

Ken Kalina moved, seconded by Darrel Tyler that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes.
Motion Carried

3. PERSONNEL: 12-268

- a. to approve amending Resolution #12-180 to revise the salary of **Gary Friedt** to \$85,390, effective August 1, 2012.
- b. to approve amending Resolution #12-222 for **Christine Willing** to full-time, 9 month Classroom Aide, effective September 4, 2012 @ 7.5 hours per day.
- c. to approve amending Resolution #12-099 for **Stephany Barhorst** to read 7.5 hours per day, effective September 4, 2012.
- d. to approve a medical leave of absence for the following:
 - Ann Ferguson** beginning October 1 through November 25, 2012.
 - Rebecca Winningham** beginning September 18 through November 14, 2012.
- e. to employ **John Komperda**, for Art and Science of Teaching Online Book Review support for 2012-13, to be paid \$66 per hour, not to exceed 60 hours. Salary to be paid from the TeachOhio (BOOST)

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grant (506-9012) and to be paid through the submission of timesheets, effective October 1 2012 through June 30, 2013.

- f. to accept the resignation of **Luke Louder**, part-time Technician at Sheffield-Sheffield Lake Schools, effective October 26, 2012.
- g. to authorize the Board President to issue a school bus driver certificate to Melissa Bowman (Firelands).

Darrel Tyler moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes.
Motion Carried

4. LERC BOARD OF DIRECTORS: 12-269

- a. to approve the minutes of the September 10, 2012 meeting.
- b. to approve fiscal reports for September 2012.
- c. to approve a medical leave of absence for Alecia Ulcar effective September 1, 2012 through April 30, 2013 and allow her to use all accrued sick, personal and vacation leave.
- d. to employ Lisha Nasipak as the Full-time Claims Supervisor effective September 1, 2012 through June 30, 2013 at Step 0 of the Claims Supervisor salary schedule.
- e. to adopt the ESC of Lorain County Governing Board's Policies, as applicable, as Policies for the Lake Erie Regional Consortium.
- f. To establish the following meeting dates for the remainder of Fiscal Year 2012:

October 8, 2012	January 14, 2013	April 8, 2013
November 5, 2012	February 11, 2013	May 13, 2013
December 10, 2012	March 11, 2013	June 10, 2013

- g. To fund each district at \$25 per enrollee effective September 1, 2012 if the following criteria are met:
 1. Complete an action plan
 2. Schedule screening date with Mercy and date for MMO to come onsite to facilitate Health Assessment completion.
 3. Attend Wellness Champion kick-off meeting or send representative.

Roger Sero moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes.
Motion Carried

ADJOURNMENT - 12-270

Darrel Tyler moved, seconded by Ken Kalina that the meeting be adjourned.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Tyler-yes; Von Gunten-yes.
Motion Carried

 President

 Treasurer